

## Attachment A

POLICY TITLE: ANC Notification Guidelines	
ADOPTION/EFFECTIVE DATE: September 30, 2011	MOST RECENTLY UPDATED: <del>October 26, 2015</del> <del>December 19, 2016</del> <u>October 17, 2018</u>

### **PURPOSE**

The DC Code requires the DC Public Charter School Board (“DC PCSB”) to notify Advisory Neighborhood Commissions (“ANCs”) of proposed actions that will impact their respective neighborhood, as well as when public charter schools make certain changes to their charter agreements.

Relevant DC Codes include: §§ 1-309.10-(b), 2-576-(1), 38-1802.04(c)(10).

### **POLICY**

~~DC PCSB shall notify any potentially affected ANCs 10 business days (per §38-1802.04(c)(10)) before holding a public hearing on a substantial change to revise the charter:~~

- ~~1. Mission and Goals~~
- ~~1. Governance structure~~

Pursuant to DC Code § 1-309.10(b), DC PCSB shall notify any and all potentially affected ANCs, as well as the Office of Advisory Neighborhood Commissions, at least 30 business days (per § 1-309.10 (b), 2-576 (1)), before holding a public hearing or taking an action (i.e., vote) on any of the following items, which are of significance for neighborhood planning and development.: DC PCSB will also publish the notice in the DC Register.

### **Actions that Trigger an ANC Notification:**

1. Approval/Denial of New Charter Schools
  1. When charter petitions are initially submitted to DC PCSB for consideration, including the dates of the:
    1. Public Hearing

2. Public Meeting at which a vote takes place
2. When conditionally approved public charter schools request full charter approval, including the dates for the:
  1. Public Hearing regarding the school's identified location
  2. Public Meeting at which the vote takes place
2. Approval/Denial of Charter Amendments Requests:
  - ~~1. Mission or educational philosophy;~~
  - ~~2. Curriculum, standards, or assessments~~
  - ~~3. Goals and academic achievement expectations;~~
  - ~~4.1. Expand grade levels to be served;~~
  - ~~5. Governance structure;~~
  - ~~6.2. Enrollment ceiling;~~
  - ~~7. LEA status for special education;~~
  - ~~8. Campus Reconfiguration;~~
  - ~~9.3. Replication/Operation of additional campus(es); (with no changes to grade configuration)~~
  - ~~10.4. New location or additional facility;~~
  - ~~11. New campus that is not a replication~~
3. Approval/Denial of Charter Renewal
4. Approval/Denial of Charter Continuance
5. Approval/Denial of Charter Revocation, including the date of the public hearing

As it deliberates on the above items, the DC PCSB Board shall give great weight to the issues and concerns raised in any recommendations submitted by ANCs in response to the notice.

In the event that DC PCSB is unable to provide 30 business days' notice due to an emergency or for other good cause, DC PCSB shall provide notice by mail to the Commissioner representing the affected single-member district, and such notice shall contain an explanation of the cause.

Pursuant to DC Code § 38-1802.04(c)(10), DC PCSB shall also notify any and all potentially affected ANCs at least 10 business days (per §38-1802.04(c)(10)) before holding a public hearing on a charter amendment request involving a substantive change to revise the charter school's:

1. Mission; and
2. Goals and student academic achievement expectations;
3. Governance structure



| [DC PCSB will also publish the notice in the DC Register.](#)

| Board Approval Acknowledged by:

| ~~Darren Woodruff~~[Rick Cruz](#)  
DC PCSB Board Chair

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