

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD

Charter Actions Requiring a Vote

- Approve a Charter Application
- Approve a Charter Renewal (15 yrs.)
- Approve Charter Continuance (5 or 10 yrs.)
- Approve a Charter Amendment Request
- Approve a Charter Agreement
- Give a Charter Notice of Concern
- Lift the Charter Notice of Concern
- Commence Charter Revocation Proceedings
- Revoke a Charter
- Board Action, Other_____

Non-Voting Board Items

- Public Hearing Item
- Discussion Item
- Read into Record

Policies

- Open a New Policy or Changes to a Policy for Public Comment
- Approve a New Policy
- Approve Revisions to an Existing Policy

PREPARED BY: Flor Cabrera, Executive Team Coordinator, Finance Operations Strategic Initiatives

SUBJECT: Policy Revision – Advisory Neighborhood Commission Notification Policy

DATE: October 15, 2018

Proposal

The DC Public Charter School Board (DC PCSB) staff recommends its Board vote to open for public comment DC PCSB’s revised [Advisory Neighborhood Commission \(ANC\) Notification Policy](#) (Attachment A). DC PCSB is scheduled to hold a public hearing on this matter on November 19, 2018 and will close the public comment period after the hearing is held. The Board will vote on the proposed revisions on December 17, 2018.

Written comments may be submitted until 5:30 p.m. November 16, 2018 by mail or email to:

DC Public Charter School Board
3333 14th Street NW, Suite 210
Washington, DC 20010
public.comment@dcpcsb.org

Summary of Revisions

DC PCSB staff proposes revising this policy to better align with the ANC Notification Act and the School Reform Act.

Proposed Revised Policy	Current Policy	Notes
<p>Pursuant to DC Code § 1-309.10(b), DC PCSB shall notify any and all potentially affected ANCs, as well as the Office of Advisory Neighborhood Commissions, at least 30 business days before holding a public hearing or taking an action (i.e., vote) on any of the following items, which are of significance for neighborhood planning and development. DC PCSB will also publish the notice in the DC Register.</p> <p>Approval/Denial of New Charter Schools: When charter petitions are initially submitted to DC PCSB for consideration, including the dates of the: Public Hearing, Public Meeting at which a vote takes place; When conditionally approved public charter schools request full charter approval, including the dates for the: Public Hearing regarding the school's identified location, Public Meeting at which the vote takes place; Approval/Denial of Charter Amendment Requests: Expand grade levels to be served; Enrollment ceiling; Replication/Operation of additional campus(es); New location or additional facility; Approval/Denial of Charter Renewal; Approval/Denial of Charter Continuance; Approval/Denial of Charter Revocation, including the date of the public hearing</p> <p>Pursuant to DC Code § 38-1802.04(c)(10), DC PCSB shall also notify any and all potentially affected ANCs at least 10 business days before holding a public hearing on a charter amendment request involving a substantive change to a school's: Mission; Goals and student academic achievement expectations; Governance structure.</p>	<p>DC PCSB shall notify any and all potentially affected ANCs 30 business days before holding a public hearing or taking an action (i.e. vote) on any of the following items: Actions that Trigger an ANC Notification: Approval/Denial of New Charter Schools: When charter petitions are initially submitted to PCSB for consideration, including the dates of the: Public Hearing, Public Meeting at which a vote takes place; When conditionally approved public charter schools request full charter approval, including the dates for the: Public Hearing regarding the school's identified location, Public Meeting at which the vote takes place; Approval/Denial of Charter Amendments Requests: Mission or educational philosophy, Curriculum, standards, or assessments, Goals and academic achievement expectations; Expand grade levels to be served, Governance structure; Enrollment ceiling; LEA status for special education; Campus Reconfiguration; Replication/Operation of additional campus(es) (with no changes to grade configuration); New location or additional facility; New campus that is not a replication; Approval/Denial of Charter Renewal; Approval/Denial of Charter Continuance; Approval/Denial of Charter Revocation, including the date of the public hearing.</p>	<p>The proposed revisions better align DC PCSB policy with the ANC Act and the School Reform Act. In accordance with the ANC Act, DC PCSB provides ANCs with 30 business days' prior notice for all actions that are significant for neighborhood planning and development, such as an enrollment ceiling increase or new school location. DC PCSB's current policy does not distinguish between charter amendments that will significantly affect the surrounding community and those that relate to internal school policies and procedures, such as a school's goals or mission statement. DC PCSB rarely, if ever, receives public comments from ANCs on these internal changes because they do not significantly impact the surrounding neighborhood. The proposed revisions add this distinction.</p>

Proposed Revised Policy	Current Policy	Notes
<p>As it deliberates on the above items, the DC PCSB Board shall give great weight to the issues and concerns raised in any recommendations submitted by ANCs in response to the notice.</p> <p>In the event that DC PCSB is unable to provide 30 business days' notice due to an emergency or for other good cause, DC PCSB shall provide notice by mail to the Commissioner representing the affected single-member district, and such notice shall contain an explanation of the cause.</p>	N/A	DC PCSB gives great weight to ANC recommendations and comments. This policy change reflects this practice. DC PCSB is also including guidelines for rare instances where an emergency or other good cause prevents us from providing 30 business days' notice.

Policy Background

The DC Code requires the DC Public Charter School Board (“DC PCSB”) to notify Advisory Neighborhood Commissions (“ANCs”) of proposed actions that will impact their respective neighborhood, as well as when public charter schools make certain changes to their charter agreements. Relevant DC Codes include: §§ 1-309.10(b), 2-576 (1), 38-1802.04(c)(10).

The previous policy erroneously indicated ANCs would be notified 30 business days prior for all actions, instead of distinguishing between those changes that significantly impact neighborhoods and those that do not. Revised policy language accurately aligns DC PCSB’s policies with the ANC Act and the D.C. School Reform Act. DC PCSB makes every effort to notify ANCs as soon as documentation is available and puts all meetings and available documents on our website in advance of all public hearings and meetings.

Attachments (separate document)

Attachment A: Revised Redlined Advisory Neighborhood Commission (ANC) Policy

<p>Date: _____</p> <p>DC PCSB Action: _____Approved _____Approved with Changes _____Rejected</p> <p>Changes to the Original Proposal:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Signature: _____</p>
