



November 18, 2013

Dr. Soner Tarim
Harmony School of Excellence DC
9321 W. Sam Houston Parkway South
Houston, TX 77099

Dear Dr. Tarim,

The District of Columbia Public Charter School Board (“PCSB”) has completed the 2013-2014 Experienced Operator Application Review process. As you know, at its public meeting held November 18, 2013, the PCSB Board approved your application to establish the Harmony School of Excellence - DC as a public charter school in the District of Columbia. This approval is contingent on the satisfaction of all of the PCSB Board’s conditions and the successful negotiation of a mutually acceptable charter.

The PCSB Board’s decision was based on a thorough evaluation of the written application by the PCSB Board and staff; and information gathered from due diligence, the applicant interview, site visits as well as the public hearing.

Enclosed is a list of conditions that must be satisfied for full approval. PCSB staff will contact you to schedule an appointment to discuss these conditions. At this meeting, PCSB staff will coordinate with Harmony School of Excellence - DC PCS to establish milestones for the completion of the conditions and discuss, in more detail, next steps in the process.

Thank you for your commitment to improving public education in the District and we look forward to having Harmony School of Excellence - DC join the DC charter school community.

Sincerely,

A black rectangular redaction box covers the signature of John H. McKoy.

John H. “Skip” McKoy
Board Chair

Enclosure

**Harmony School of Excellence - DC Public Charter School (Harmony DC PCS)
Conditions for Full Approval**

February 21, 2014

1. Submit an updated implementation plan that delineates responsible persons, activities, and deadlines related to student recruitment and incorporates deadlines for the conditions established by PCSB.
2. Submit a more detailed strategic community engagement plan based on the DC public education climate that delineates a timeline and persons responsible for implementation of the plan
3. A timeline for hiring key personnel in the areas of curriculum-design and development, operations, and school leadership (e.g. principal, head of school, teachers, business manager and/or chief operating officer) tasked with meeting planning year requirements.
4. Develop an independent Board of Trustees for the public charter school that includes a timeline for recruiting two parents.
5. Submit the proposed rules and policies for governance and operation of the school.
6. Submit final copies of incorporation documents (articles of incorporation and bylaws) approved by the Harmony DC PCS Board of Trustees in which one of the documents includes the dissolution clause as required by the DC School Reform Act.
7. Submit the proposed procedures to ensure the health and safety of students, employees, and visitors.
8. Submit an assurance to seek, obtain, and maintain accreditation that is approved by the Harmony DC PCS Board of Trustees and signed by the board chair.
9. Submit a statement of the relationship between the school and its employees.
10. Submit the proposed policy of random selection.
11. Submit the proposed disciplinary policies.
12. Submit a certificate of insurance that includes general liability, property, and trustees and employees' liability coverage for both sites.
13. Submit an executed charter management agreement between Harmony DC PCS Board of Trustees and Harmony Public Schools. Include in the agreement a clause that states undue financial hardship will not occur as a result of the Harmony DC PCS's Board of Trustees' decision to terminate its contract.
14. Clarify and streamline goals in the charter application to be included in the charter

agreement.

April 15, 2014

1. Submit completed curriculum maps aligned to the CCSS for all core courses offered in the first year of operation. The curriculum must include: goals/objectives, standards, instructional strategies to be used (not based primarily on remediation), summative assessments, and resources (instructional materials). Consider consulting the Office of the State Superintendent of Education's standards alignment work in the development process.

May 16, 2014

1. Submit a special education plan that details how it will serve a population of students that is greater than 4%.
2. Secure a sufficient facility with adequate time to install technology infrastructure to implement the Harmony model effectively within the first two weeks of school as evidenced by a lease or purchase agreement.
3. Provide a detailed plan that includes a timeline and key persons responsible for recruiting university partnerships to support and enhance the STEM program.

May 30, 2014

1. Submit a signed and executed charter agreement with all attachments to PCSB for PCSB Board vote at its June 16 public meeting.