

**RESOLUTION TO  
APPROVE CHARTER AGREEMENT AMENDMENT**

Be it resolved that the Boards of Trustees of the Maya Angelou Public Charter School have reviewed and approved the following proposed amendment to its charter agreement with the DC Public Charter School Board to update the High School Attendance goal.

**Maya Angelou PCS  
Goals and Academic Achievement Expectations**

The following would replace MAPCS's in-seat attendance goal at the High School campus.

<b>MAPCS High School Campus</b>			
<b>Goal Subject Matter</b>	<b>Goal</b>	<b>Evidence</b>	<b>Metrics and Business Rules</b>
<b>Student Engagement</b>	5.  SY 2017-18 to SY 2018-19 85% in-seat attendance;  SY 2019-20 & beyond 65% in-seat attendance	Data in ProActive	<b>Metric:</b>  <b>Numerator:</b> # days present  <b>Denominator:</b> # days enrolled  <b>Business Rules:</b> <ul style="list-style-type: none"> <li>• ISA excludes students in non-public placements.</li> <li>• This rate aligns with OSSE's attendance calculations.</li> </ul>

  
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 Approved, Maya Angelou PCS Board Chair

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 6.6.19  
 Date

**Board of Directors Budget Teleconference  
Minutes  
May 22, 2019**

Dr. Julie Johnson facilitated the meeting and began by thanking everyone who joined today's call and to the SFF staff who put together a great presentation and were well prepared on all questions. James Forman, Jr., Michael Vu, Tom White, Darren Cambridge, and Julie Johnson participated in the teleconference along with Robert Simmons, Clarisse Mendoza Davis, Adriana Rodriguez, and Nathan Yufer from EdOps.

**Budget discussion:**

- Mr. Vu reviewed the budget in advance of this call and provided feedback/questions to Dr. Simmons and the team.
- Revenue projections for next year are lower due to graduating 95 students this year and expecting lower enrollment.
- Capital improvements contributed to a negative net income, due to investments in the auditorium, roof, and hoop house.
  - Mr. Vu asked why we are investing in capital improvements while cutting staff. Dr. Simmons explained that we had to match the \$150k grant we got for the auditorium and since we have an approved construction permit it is prudent to do it now rather than have to go through the time and cost of getting it down the road.
- Staffing was reduced by seven positions to make up for budget shortfall. This included eliminating or delaying the hiring of the following positions: COO, Dean of Students (Academy), the Assessment Specialist, the Director of Education and Career Program, the Director of HR (SFF), the Alumni Support Coordinator, and one of the Culture Coordinators.
  - They worked hard to just reduce admin positions, rather than direct student facing positions, such as teachers.
  - The COO and HR roles will not be back-filled until later in the year however the Managing Director of Operations will take on some of the COO responsibilities. The Director of Finance and Human Capital, who has a professional background in HR, will take on some of those responsibilities, and plans are in place to create an HR and Talent Associate role (by the end of June).
  - The team made this decision together and they have a plan on how to use existing staff to cover where needed.

- We need to meet enrollment projections to stay at 1.1 (or better) on our debt ratio.
- All board members on the call voted to approve the budget. Other board members can review the PowerPoint and the call notes and provide their vote via email.

#### **Attendance Policy Proposal:**

- Ms. Rodriguez presented on MAPCS' proposal to lower our in-seat attendance from 85% to 65%. (See attached PDF proposal.)
- PCSB asked for some key data points. SFF staff made a compelling case for lowering it and stated how we are above the average.
- PCSB accepted the proposal. Their board will still need to vote on it.
- Board members were pleased and appreciative of the effort to get us to this point.

#### **Resolution to Lower Fixed Asset Threshold:**

- Our charter says that we will only capitalize assets at \$2,500 (such as furniture, computers, etc.), however the average in DC is \$1,000. By reducing it to \$1,000, we can expense it out over time, which will help our profitability.
- Mr. Vu and Mr. Forman indicated initial support and the rest of the board members on the call voted to approve it as well.