



Part I: General Information

All applicants must complete this section

**SUBMITTED BY: Patricia Sosa, Board Chair – Carlos Rosario
International Public Charter School**

SUBJECT: Charter Amendment Request for: (Mark all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Enrollment Ceiling Increase | <input type="checkbox"/> Name Change – Campus or Facility |
| <input type="checkbox"/> Program Replication of Grades Served | <input type="checkbox"/> Campus Reconfiguration |
| <input type="checkbox"/> Grade Level Expansion (Single Grade) | <input type="checkbox"/> LEA Status for Special Education |
| <input type="checkbox"/> Grade Level Expansion (Grade Band) | <input type="checkbox"/> Special Education Enrollment Preference |
| <input type="checkbox"/> Additional Facility or New Location | <input type="checkbox"/> Governance Structure |
| <input type="checkbox"/> Goals and Achievement Expectations | <input type="checkbox"/> (Bylaws, Articles of Incorporation or Management) |
| <input checked="" type="checkbox"/> Mission or Education Philosophy | <input type="checkbox"/> Graduation Requirements |
| <input type="checkbox"/> Curriculum, Standards or Assessments | <input type="checkbox"/> Competency-Based Learning Application |

SUBMISSION DATE: **December 18, 2018**

SCHOOL BACKGROUND

Please address the following questions in their entirety. This information provides helpful background to the DC PCSB Board as it reviews these requests.

Overview of School Performance

1. Provide the following information about your Local Education Agency (LEA) by campus:

a) Campus name(s) and location(s):

Harvard Street Campus – 1100 Harvard St. NW, Washington DC 20009

Sonia Gutierrez Campus – 514 V St NE, Washington DC 20002

b) Year opened: 1998

c) Grade levels served (Currently and at maturation of charter agreement, if applicable):

We are an adult education school and do not operate by grade levels. We have an ESL program with 8 levels, a family literacy program, a GED Spanish program, GED English program, a citizenship program, and workforce training academies in culinary arts, computer support, and nurse aide training.

d) Date that charter will be eligible for possible renewal: July 26, 2028

2. Please select the performance indicators below that describe the school's current performance*: (Mark all that apply)

- Currently rated Tier 1, or met at least 2/3 of targets on the most recent PK-only PMF or Alternative Accountability Framework.
- School is not currently under corrective action.
- Has historically met enrollment projections w/in 80% of target. School has been in operation for 3+ years.
- School is currently accredited. [May 1, 2019](#).

*If the school has multiple campuses or varying PMFs, please describe the academic performance of each campus here: [n/a](#)

PROPOSAL

Carlos Rosario International Public Charter School submits to the DC Public Charter School Board this application to amend its charter agreement by changing the item(s) selected above. If approved, this amendment will be effective on _____, 20_____(*leave blank if this has not been determined*).

1. Please provide details on the selected amendment(s) above and describe the requested change(s), including the school's rationale for the proposed changes. Describe any planning that is already underway to prepare for the proposed amendment.

The proposed changes to the mission statement do not reflect changes to the Carlos Rosario School's philosophy. They are reflective of the need of a statement that is more streamlined and easier to comprehend by English language learners, with the intent of increasing stakeholder engagement.

The decision to streamline our mission statement stems from months of stakeholder engagement related to our current re-accreditation process with Middle States Association of Colleges and Schools (MSA). Through this process, which included surveys, focus groups and large group brainstorming sessions, staff and teachers, students (including student government) and alumni, volunteers, and board members have provided input and reflections.

The plan is to obtain the PCSB's approval of this change early or mid-2019 so that the School can undertake a well-planned and well-coordinated roll-out of the revised/new Mission Statement at the beginning of School Year 2019-2020.

2. How will the proposed amendment(s) support or enhance the school's mission?

The proposed amendment's purpose is to create a more accessible and streamlined mission statement for our school community, while maintaining the same spirit and message.

3. While considering this amendment request, DC PCSB staff may review the school's history of board actions, DC PCSB audits, community complaints, enrollment trends, and any relevant data used by DC PCSB to monitor equity in schools. Please describe any DC PCSB audits, notices of concern or other board actions issued against your school in the past 3 years. What was the outcome? Please explain what steps, if any, you've taken to address the concerns that prompted a DC PCSB audit, board action, or community complaint.

The Carlos Rosario School has consistently been rated a Tier 1 school by the DC PCSB due to its high performing accountability measures. There have been no PCSB audits, concerns, or board actions against the School in the last three years.

4. DC PCSB will review the school's Financial Audit Reviews (FAR) and current financials to determine the fiscal health of the organization. If applicable,

describe how the proposed amendment will impact the school's finances. Explain any anticipated expenses for the proposed changes and how the school will finance them. *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Name Changes and Graduation Requirements. If not applicable, write N/A.]*

Note: *If applicable, in addition to your narrative please attach a proposed [5-year Operating Budget](#).*

N/A

5. How has the school informed its external stakeholders (e.g. local ANC commissioners, neighbors) and internal stakeholders (e.g. staff, parents) of the proposed amendment(s)? Please attach any written communication (e.g., meeting minutes). Describe any notable support for or opposition to the proposed amendment(s). If concerns have been brought to your attention, how do you plan to address them? *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Graduation Requirements and Competency-Based Learning Credits. If not applicable, write N/A.]*

N/A

6. When did your school's board approve the proposed amendment(s)? Please attach minutes from the meeting and vote results.

Our Board of Trustees unanimously approved the mission changes outlined in this amendment on August 25, 2018. Our Board of Trustees also unanimously approved the School's leadership intent to submit a charter amendment application related to streamlining the wording of the mission on December 5, 2018.

Section B2. Mission or Educational Philosophy

***ONLY complete this section if applying to amend Mission/Educational Philosophy.**

A school should apply to amend its mission or education philosophy when it is proposing a material change to its current mission that directly affects students and families. Changes include adding or removing components of the mission, such as second language acquisition, a specific curriculum listed in the mission (e.g., Core Knowledge, Expeditionary Learning, STEM), or specific outcomes (e.g., Career and Technical Education/Certification, International Baccalaureate Diploma). Changes that are revisions in syntax do not require a petition and public hearing. These changes, however, will need to be approved by the DC PCSB Board and memorialized in an executed charter agreement amendment.

A change in a school's mission/education philosophy must happen prior to the start of a school year. DC PCSB will not consider proposed amendments to a school's mission/education philosophy during the year prior to or during the year of a high-stakes review or renewal. Revisions to a school's mission or education philosophy will generally be approved if the school demonstrates a need for the change in the mission through:

- *Family support (e.g. petition with signatures, letters of support, minutes from PTO/PTA meeting(s));*
- *Staff support (e.g. application with signatures, letters of support, minutes from staff meeting(s));*
- *An explanation of how the revised mission will directly improve student outcomes and future success;*
- *Evidence that the amended mission is supported by the curriculum, instruction, and school day.*

1. What is the school's current mission statement and/or educational philosophy?

The mission of the Carlos Rosario International Public Charter School is to provide education that prepares the diverse adult immigrant population of Washington, DC to become invested, productive citizens and members of American society who give back to family and community. The School accomplishes this through excellence in teaching and learning in partnership with the community by fostering a safe and compassionate learning environment.

2. What are the proposed changes to the school's mission statement and/or educational philosophy?

The proposed changes do not change the spirit nor the educational aims and philosophy of the current mission, the changes reflect the School's community's need for a more streamlined and accessible mission statement for English language learners and other school stakeholders.

Our current mission is:

To provide education that prepares the diverse adult immigrant population of Washington, DC to become invested, productive citizens and members of American society who give back to family and community. The School accomplishes this through excellence in teaching and learning in partnership with the community by fostering a safe and compassionate learning environment.

The proposed statement is:

The Carlos Rosario School delivers high quality education, career training, and supportive services that enable adult immigrants to realize their dreams while strengthening our community and economy.

3. How will the new mission and/or educational philosophy impact the school's existing curriculum, operations, and education experience for families?

The proposed changes to the mission statement do not reflect changes to the Carlos Rosario School's philosophy. They are reflective of the need of a statement that is more streamlined and easier to comprehend by English language learners, with the intent of increasing stakeholder engagement.

4. Describe how the School came to this decision to change its mission, and describe the involvement of the greater community in its revision, including parents, staff, and others.

The decision to streamline our mission statement stems from months of stakeholder engagement related to our current re-accreditation process with Middle States Association of Colleges and Schools (MSA). Through this process, which included surveys, focus groups and large group brainstorming sessions, staff and teachers, students (including student government) and alumni, volunteers, and board members have provided input and reflections. These stakeholders identified the need for a statement that was more accessible to our school community while keeping the spirit of the school's current mission.