**MINUTES**

**Board of Trustees Meeting**

**Tuesday, August 29, 2023**

**Call to Order**

The Board of Trustees meeting was held the Brookland campus on Tuesday, August 29, 2023. The meeting was called to order at 6:45 p.m.by presiding Chair Patricia Callis. .

**Roll Call:** Mrs. Jimia Williams, Mrs. Pamela Cole (by phone), Mrs. Jasmine Tucker.and Executive Director, Dr. Linda McKay, Ex-officio. A quorum was present. The following members were absent: Ms. Azura Mason, Mr. Delmar Parks and Mrs. Aminata Ahmadu.

**Staff present**: Dr. Edwin Acevedo, Dr. Veonca Richardson, Mrs. Stacii Bryson, Ms. Elizabeth Hines, Mr. Marcus McKay and Ms. Mary Bunn

**Public Comment**

There was a call for public comment, but there was none.

**Approval of Agenda**

The agenda was unanimously approved.

**Approval of Minutes**

There being no objections to the minutes, a motion was made and properly seconded to approve the May 16, 2023 Board Minutes as presented. The motion passed unanimously.

**Financial Report**

Stacii Bryson, Finance Director, presented the finance report. The financial report included the SY 22/23 unaudited statement of financial position (Balance Sheet) and the unaudited statement of activities as of June 30, 2023. She said that the engagement letter for the annual audit was signed with Bert Smith & Company.

Mrs. Bryson reported that the SY 2023-2024 Annual Proposed Budget reflects an increase in per pupil funding as well as the use of various carryover federal grant funding. She said that the net income from the year ending June 30, 2023 will be used for the current deficit. She noted that the budget is subject to amendment and changes as deemed necessary to meet the academic needs of the students as well as health guidelines of our community.

Following further discussion on the financial report, a motion was moved and properly seconded, to accept the financial report as presented. . The motion carried.

**Executive Director’s Report**

Dr. McKay informed members that the PCSB 20-Year Qualitative Site Review (QSR) is scheduled for March 4 -15, 2024. She introduced new staff members and new positions at MMBDA. Dr. McKay indicated that the IB Evaluation will take place in October 2023. She said that MMBDA demonstrated gains for both proficiency measures in 2023. Most every student group, including students designated as at-risk, students with disabilities and English learners demonstrated gains in achievement since last year.

Dr. McKay informed Board members of the new Partnership intervention to reduce absenteeism. She said that the Deputy Mayor for Education office and Everyday Labs is partnering with schools to send out targeted text messages to parents of students who are chronically absent or at risk of truancy and high absenteeism.

Dr. McKay updated the committee on the communication between Takoma Park Baptist Church and MMBDA’s relocation of the 16th Street campus. She said that the timeline for initial renovations of the building is also being discussed.

**Principal’s Report**

**16th Street Campus**

Principal Richardson provided an update on the opening of school, academics and upcoming school events at the 16th Street campus.

**Brookland Campus**

Principal Acevedo provided an update on the opening of school, academies and current and upcoming school events at the Brookland campus.

**The meeting adjourned at 9:00 pm**

**Minutes submitted by Mary Bunn**