

1404 Jackson St., N.E., Washington, DC 20017,
Phone: (202) 459-4710, Fax: (202) 536 2670
Web: www.mmbethune.org



Mary McLeod Bethune Day Academy Public Charter School



MINUTES
Board of Trustees Meeting
Tuesday, September 13, 2022

Call to Order

The Board of Trustees meeting was held virtually via Zoom. The meeting was called to order at 6:40 p.m. A quorum was present.

Roll Call: Chair Patricia Callis, Mrs., Jimia Williams, Mrs. Pamela Cole, Mr. Delmar Parks, Mrs. Aminata Ahmadu, Mrs. Jasmine Tucker and Executive Director, Dr. Linda McKay, Ex-officio. The following member was absent: Ms. Azura Mason.

Staff present: Mrs. Johanna Mamiam, Mrs. Tolisha Hopkins, Ms. Francine Fernandez, Mrs. Stacci Bryson, Ms. Mary Bunn, and Mr. Barrington Tolliver.

Public Comment

There was no request for public comment.

Introduction of new Staff Member

Secretary Bunn introduced Ms. Francine Fernandez, new Asstant Principal/IB Coordinator. Ms. Fernandez shared her work experience with the committee.

Approval of Agenda

The agenda was unanimously approved.

Approval of Minutes

There being no objection to the minutes, a motion was made and properly seconded to approve the May 17th Board Minutes as presented. The motion passed unanimously.

Financial Report

Mrs. Stacci Bryson, Financial Director, reported on the FY 2021/2022 Unaudited Statement of Financial Position (Balance Sheet) as of June 30, 2022. She said that the Statement of Financial Position reflects the amount of money the school has as of June 30, 2022. The report also shows Unaudited Statement of Activities as of June 30, 2022. Mrs. Bryson said that the engagement letter for the annual audit has been signed with Bert Smith and Co.

Mrs. Bryson reported that the SY 2022-2023 budget was approved at the May 17th board meeting. She said that the budget will be presented along with the first quarter financial statements at the November board meeting and any significant changes to the budget after the October enrollment audit will be presented for board approval.

Following discussion on the financial report, a motion was moved and properly seconded, to accept the financial report as presented. The motion carried.

Executive Director's Report

Dr. McKay reported that principal, Clifford Owens, tendered his resignation. The school is presently interviewing candidates for the principal position and hopefully will hire someone by the end of September. She said that there is no more mandatory COVID testing and mask wearing. The school will continue being safe and test to stay. She said that individuals are being interviewed for several staff positions,

Dr. McKay reported that the Office of the State Superintendent of Education (OSSE) required all local education agencies (LEAs) to develop Continuous Education Plans (CEPs) for the 2022-23 school year in order to communicate to OSSE and the public their plan for supporting situational preparedness, student and staff-well-being and accelerated learning. The Continuous Education Plan was shared with board members for their information.

Principal's Report – 16th Street Campus

Principal Mariam updated the committee on academics and upcoming school events at the 16th Street campus.

Board Retreat

Board members agreed to hold the board retreat in February 2023. Chair Callis said that the retreat will be informative and the outline will be shared the the members.

209 Upshur Street, NW

Dr. McKay provided the members with a copy of the September 6, 2022 communication from Antonoplos & Associates, Attorneys At Law, regarding 209 Upshur Street, N.W., Washington, D.C. She said that she will keep members informed of any changes that occurs.

The meeting adjourned at 8:18 pm.

Minutes submitted by Mary Bunn