

Board Report

May 17, 2022



PERRY STREET PREP PUBLIC CHARTER SCHOOL

1800 Perry Street NE, Washington DC 20018 | www.pspdc.org | 202.529.4400

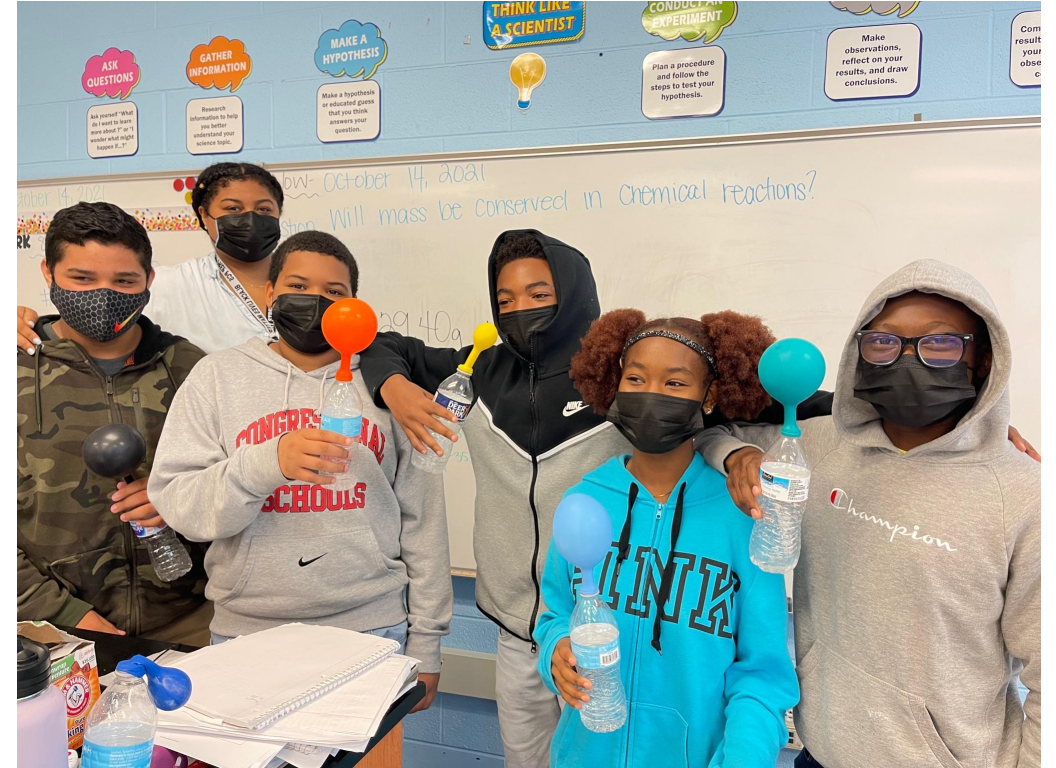
Board Agenda

Agenda Item	Action
1. Call to Order	No Action
2. Approve Agenda	Vote
3. Consent Agenda a. Approve March Meeting Minutes	Vote
4. Leadership Report a. School happenings b. COVID update / health guidance c. Operations & Finance i. Enrollment, operations, finance ii. Procurement 1. Vote for contracts >\$25k	Vote
5. Committee Report a. Finance committee i. Vote Budget approval b. Academics committee c. Governance committee i. Vote on new Chair and Treasurer	Vote
6. Vote to Adjourn	Vote



Consent Agenda

March Board Minutes



Leadership Update



COVID Update

COVID Cases & Quarantine	Oct 2021	January 18, 2022	YTD May 10, 2022
Positive Student Cases	4	55	61
Total Students in Quarantine	34	245	251
Positive Staff Cases	1	9	16
Positive Cases: Contractors, Vendors, Volunteers	1	4	4
Total Staff Quarantines	2	13	22
COVID Testing	YTD	YTD	YTD
Student asymptomatic testing on-site		731	1618
Student asymptomatic testing with POSITIVE result	1	5	7
Staff asymptomatic testing on-site	0	0	405
Staff asymptomatic testing with POSITIVE result	0	0	2
Student symptomatic testing on-site	25	34	79
Student symptomatic testing with POSITIVE result	0	0	2
Staff symptomatic testing on-site	0	0	0
Staff symptomatic testing with POSITIVE result	0	1	2

Current COVID-19 Community Level

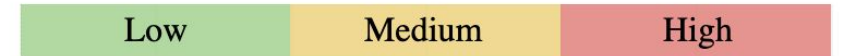
District of Columbia

Low

Week of April 24, 2022 to April 30, 2022

Limited impact on the healthcare system
Low levels of disease severity

Legend




Staff Vaccinations: 100% of full-time staff fully vaccinated (including booster) as of March 1, 2022.

Student Vaccinations: Update: Only students eligible for a FULLY FDA APPROVED vaccine will be required to be vaccinated. This does not currently apply to any PSP students. PSP continues to provide education, vaccine clinics, and regular communication encouraging our families to get vaccinated.

School Happenings

Upcoming Events



PERRY STREET PREP

MAY 25 **Q3 PERFECT ATTENDANCE CELEBRATION!**

JUNE 07 **FIELD DAY!**
JOIN US OUTSIDE FROM 10:00AM-2:30PM,
FOR FOOD, FUN, & GAMES! PARENT
VOLUNTEERS WELCOME!

JUNE 6-10 **8TH GRADE "SPIRT WEEK"**
CHECK OUT THE "LEAVING LIONS" SPIRIT
WEEK FLYER FOR MORE DETAILS: (STEP-UP
CEREMONY JUNE 9/ 8TH GRADE FIELD TRIP
JUNE 10

JUNE TBD **FLY BY LIGHT STUDENT SHOWCASE**
JOIN US FOR A SPECIAL SHOWCASE HOSTED
BY OUR COMMUNITY PARTNER, ONE
COMMON UNITY!

JUNE 15 **PRE-K STEP-UP CEREMONY!**
IN-PERSON & LIVESTREAM @9AM



Summer 2022

A 21st Century Learning Center for students

- Funded by 21st Century Community Learning Center
- Serving approx. 100 students
- July 5th - July 29th providing over 180 program hours from 7:30am - 5:30pm Monday - Friday.
- 600 hours of intensive small group academic instruction daily by veteran teachers targeting specific learning gaps.
- Partnership with HoopEd
- Families are eligible once they have completely enrolled for SY22-23.



Operations/Finance



Enrollment: SY22 - 23

Enrollment for SY 22-23

- **Target** enrollment is **485 students**. Current enrollment is 450 students. We have **enrolled 326 families todate (67%) of target**.
- 59% of current families have already completed Re-Enrollment for SY22-23 as of May 11th.
- 45 new students have enrolled through DC lottery and 50 new families are in the process of enrolling. Received **233 applications in lottery (+29% from March 2021)**
- Anticipate needing to fill about 70-100 seats with new families.

Enrolling Grade SY22-23	Registered	Target	Available Seats
PK3	28	44	16
PK4	23	44	21
K	30	45	15
1	31	45	14
2	31	40	9
3	44	55	11
4	22	45	23
5	35	45	10
6	31	40	9
7	27	40	13
8	24	42	18
TOTAL	326	485	159
% Registered	67.22%		

Aggregations			
All Completed registration/ enrollment	Likely Return + Current Offers with Capture applied	Target	% of Target
28	32	44	72%
23	46	44	105%
30	44	45	98%
31	39	45	87%
31	44	40	110%
44	54	55	98%
22	35	45	79%
35	51	45	114%
31	44	40	109%
27	46	40	116%
24	35	42	82%
326	473	485	98%

Staffing: SY22 - 23

Staffing for SY 22-23

- Total staff for SY22-23 will increase by 7 instructional team members from SY21-22.
- **82% of staff are returning**, Non returning members include 11 instructional staff members and 2 other staff members. (2 midyear job changes, 6 moving/career changes, and 7 non-renewals).

	SY21-22	SY22-23		Staffing SY22-23 Detail	
				Filled	Open
Total staff (per budget)	74	81		64	17
Teachers and instructional aides	56.5	63.5		48.5	15
Other staff	17.5	17.5		15.5	2

*+12 Prek roles, -5 full-time subs/covid support and transition roles



Compliance & Procurement

New procurement contracts over \$25k are reviewed and approved by the PSP Board.

- **New contract:** HoopEd (\$80K, grant funded), Apple for Education (\$25K, staff student technology)
- **Renewals: (Renewal contracts do not require Board action)** - Ed Ops (\$96K)
- **Upcoming:** Food Service, SPED Services





Finance Committee

YTD Financials

School finances continue to be strong and anticipated on track with SY22 budget.

- **SY22 finances** on track with the support of ESSER II and ESSER III grant funding to support the excess costs of reopening and additional staffing needs. Grant funding will offset anticipated enrollment revenue losses for net income. Additional leasehold improvements carried into this fiscal year in addition to investment in our Prek Program opening caused a negative variance to our cash at end of year in the forecast but we still anticipate a positive net income and positive cash balance at year end.



Budget SY22-23

The finance committee seek a Board vote for the SY22-23 Budget.

- FY23 Budget Highlights
 - **Revenue:** 485 students, steady special populations and federal grants, 5.9% UPSFF increase anticipated, 50% of ESSER III funds carried forward from SY22
 - **Expenses:** Stable staffing levels from SY22, student expense increase consistent with student growth, Prek program start up costs and elimination of prior prek management fees.
 - **Bottom line:** Positive net income and year end cash position.
- As budget is drafted, will enter FY23 with an estimated cash balance of 3.5M and end the year with cash balance of 3.9M- see next slide for investment proposals.

VOTE: To approve SY22-23 Budget (with or without additional investment proposals)



Budget SY22-23 - Investment proposals

Two options for cash investment to bathroom improvements. We received received 4 responses to a RFP to inform this proposal.)

- **Option 1: 1 Year invest of \$1.5M in FY24 for complete renovation of 16 bathrooms.**
- **Option 2: Two-year investment of \$750K FY23 and \$750K FY24 to complete the renovation of 16 additional bathrooms.**
- Note: approx. \$400K was invested in FY21 to renovate 2 bathrooms and \$100K is grant funded for bathroom renovations in FY22.



Academics Committee



SY 22-23 Priorities

New Pre-K Program	We are excited to lead the Pre-K program next school year! Our former Kindergarten teacher will be leading the charge to ensure we have a strong start. We are also in the process of calling all pre-k families to let them know we are new and improved!
Curriculum	<p>Next year we will be primarily using the curriculum vetted by Tensquare. This year teachers were allowed to use the curriculum and supplemental activities. We found that teachers using the curriculum with fidelity were more successful in the classroom. Every teacher will be trained and ready to go day one of school.</p> <p>ELA: K-5 - Core Knowledge Language Arts (CKLA), 6-8 is Amplify Math: Illustrative Mathematics K-8</p>
Attendance	As you know attendance this year has been significantly lower than prior years. We are going to start the push for attendance at the beginning of the year. We also will hold attendance meetings to discuss every child truant, chronically absent or tardy frequently. An identified challenge this year was families accepting high absence rates due to COVID related reasons.
Small Group Instruction	Next year will be challenging. Students have experienced significant loss. Small group instruction will be the focus. As soon as we review MAP baseline data, PARCC, attendance, and reading levels, we will then group students to meet their academic needs.
Additional PE Teacher	In order to meet the guidance under HSA, we are excited to add an additional PE teacher to our staff. We are prioritizing “play” next school year to give students the opportunity to move as much as possible.
New Director of Student Support	We’ve added an additional member to our leadership team. This person will focus on building a strong student support team. The team includes SWD Teachers, Interventionist, and ELL teachers.

Governance Committee



Governance Updates

The governance committee has received the resignation of Cindy Brown (Chair) and Harold Bardonille (Treasurer). Cindy and Harold have been instrumental to the leadership of the Board and Perry Street Prep. During their tenure, the school transitioned to being among the highest performing PK-8 schools in the charter sector. Their vision, tenacity and courage ensured that Perry Street Prep continues to nurture and develop young leaders with a rigorous academic curriculum and strong family relationships. Cindy and Harold led the school through among the most tumultuous years, and their leadership and guidance were paramount in ensuring a programmatically, academically, and fiscally viable school that centers around students. We are forever grateful to Cindy and Harold on behalf of the students, families, staff and community of Perry Street Prep.

We will celebrate and honor their service on June 8th at 9:30am for a Breakfast Reception at PSP.



SY22-23 Board Calendar

Next proposed meeting August 2022 (date to be determined). We will share a full year calendar with Board members by July 30.

Questions

Meetings will be held at virtually pending guidance from DC Health/ CDC. All meetings will be held in accordance with the Open Meetings Act of 2020.

Live Broadcast of Board meetings can be found at:

<https://youtube.com/channel/UCDz0FxHBxmalGgJTV0gm2rg>