

APPROVED



Lee Montessori Public Charter Schools

Minutes

February Board Meeting

Date and Time

Wednesday February 23, 2022 at 6:00 PM

Directors Present

C. Bellinger (remote), E. Bethel (remote), K. Wendel (remote), L. Madala (remote), S. Morgan (remote)

Directors Absent

B. Beste, R. Pulciani

Ex Officio Members Present

C. Pencikowski (remote)

Non Voting Members Present

C. Pencikowski (remote)

Guests Present

Betsy Romero (remote), C. Camborda (remote), Denise Miles (remote), Ebony Crawford (remote), Erin Rowsey-Hart (remote), Megan Hubbard (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

C. Bellinger called a meeting of the board of directors of Lee Montessori Public Charter Schools to order on Wednesday Feb 23, 2022 at 6:03 PM.

C.

Approve Minutes

K. Wendel made a motion to approve the minutes from December Board Meeting on 12-09-21.

C. Bellinger seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director's Update

A. Executive Director's Report

- Review of Winter Assessment Data from NWEA MAP
 - Discussion of drop in scores from Fall, consistent with previous years
 - Discussion of gaps in proficiency between White and Black students
 - Gaps narrowed from Fall to Winter
 - Reviewed actions taken by Administration to reduce gaps (e.g., individualized learning objectives, providing targeted supplemental academic supports, reviewing data on lessons disaggregated by subgroup and providing coaching supports as needed, exploring tutoring partnerships.
 - Reviewed long-term improvements in NWEA MAP
 - Review of attendance trends
 - Weeks following winter break significantly impacted YTD attendance
 - Overall, attendance on track to exceed the annual goal (85%)
 - Excluding January data, East End improved by ~2% since last meeting (Dec)
- Update on COVID-19 Response
 - 65 cases reported from Dec 18 - Jan 9 (71% of YTD), rates declined after January 10 (14 cases)
 - Continuing to follow guidance from DC DOH on masking, etc.
 - District-mandate for COVID vaccines will begin in SY2022-23
- Implementing Significant efforts to address employee wellness
 - Expanded COVID leave policy
 - Kicked off Staff Advisory Team meetings
 - Reviewing employment policies (inc. salaries and benefits) for SY22-23
 - Coaching at Brookland focusing on agency and navigating difficult conversations
 - Wellness Room opened at Brookland
 - Wellness coaching at East End
- East End facility project is on track for April 2023 completion

III. Treasurer's Report

A. Monthly Update on Year-End Projections (through December 2021)

- Year-End revenues projected at \$11MM, 99% of budget
- Year-End expenditures projected at \$10.7MM, 99% of budget
- Net Income projected at \$334k, \$17k under budget

B. Approve Resolution Relating to the Issuance of Bonds

K. Wendel made a motion to Approve Resolution Relating to the Issuance of Bonds.

S. Morgan seconded the motion.

Note: Lorraine Madala was not present

The board **VOTED** unanimously to approve the motion.

- Working with Program Manager (LevelField), Financial Advisor (Wye River Group), and Finance Manager (EdOps) to ensure financing is in line with project needs and budget, which is estimated to be \$26.8MM.
- Lease / Debt Service Coverage Ratio is anticipated to exceed requirement (1.2x) in all years

IV. Strategic Planning

A. Selected Strategic Planning Consultant

- In January, issued Request for Proposals for strategic planning supports
- Received six (6) proposals
- Selected Lincoln Square Group based on
 - Strong team with DC experience
 - Recent, positive experience with two key stakeholders (Ed Forward DC and OSSE)
 - Strong proposals, with focus on community engagement and strong recommendations

V. Equity

A. Equity & Inclusion Outreach Committee

Hosted a meeting in February to discuss:

- Brainstorming with committee and the Lee community on renaming of our anti-bias, anti-racist work to make it more relatable and familiar for our students and families
- Spring survey will go out by 3/14: Pulse check on the anti-bias anti-racism curriculum content and rollout

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,
C. Bellinger

Documents used during the meeting

- Resolution -- Issuance of Bonds.pdf