**October Board Meeting**

Capital Village Schools

Oct 28, 2021 at 7:00 PM EDT to Oct 28, 2021 at 9:00 PM EDT

**Agenda + Minutes**

1. **Call to Order** Presenter: Chris Purdy
	1. 7:00 PM
		1. Courtney makes motion to approve agenda, motion carries.
	2. 7:02 PM Presenter: Chris Purdy
	3. [September Minutes](https://app.onboardmeetings.com/422d5e5a45f0461986b9ca0b2eed1ab3-151/resourceList/c4177e44ffc4424bbfd63b3cf4277d45-151)
		1. Courtney makes motion to approve minutes, Martrice seconds. Motion carries.
2. **Executive Director’s Report** Presenter: Monica Green
	1. 7:05 PM
		1. Current covid policy is to close for 10 calendar days if there’s a positive case. Some schools are using a method called “test to stay,” where they test all students in the school or all close contacts of a case, and only quarantining those students who test positive. This is possible at Cap Village with a developing partnership; there’s a PCR test that takes 6-12 hours to get back. School would close for 1-2 days in order to allow for symptoms to develop, then to get testing done. Some schools have been able to keep a majority of students in school with this.
	2. 7:15 PM
		1. Only a few responses on community feedback survey. Question was “in the event of a covid 19 case in our community, please choose which response the school should take”:
		2. close for 10 calendar days
		3. only close students in close contact with infected students
		4. test all students immed. and only close for the students who test positive
	3. 7:25 PM
		1. around 90% of students get covid tested, and all staff. only some 10% of students opted out.
3. **Committee Reports**
	1. GovernancePresenters: Courtney Kasuboski, Rian Reed
		1. 7:35 PM Presenter: Rian Reed
			1. Committee meeting, then board, alternating, so that we dont have two meetings in each month. Want to start that now. Still want to be flexible with committees who need to meet at different times.
		2. 7:42 PM Presenter: Courtney Kasuboski
			1. How to exit someone off the board
			2. Submit a resignation to Chris, we suggest 3 months before your last board meeting
			3. Chris brings the resignation to the board
			4. Governance committee works to find replacement
			5. Governance committee conducts exit interview
		3. 7:49 PM Presenters: Rian Reed, Courtney Kasuboski
4. [Board Member Application](https://docs.google.com/forms/d/e/1FAIpQLSeRZRrJ9Dnshx0aQgzXWKw2EJCNlw7HEWfON7qFzmcA-uPk0g/viewform)
5. [Parent Board Member Application](https://docs.google.com/forms/d/e/1FAIpQLSeeN4F-olosxPi2SwYwK40DZ_8pJfgz8nPrjY2hY1zhI9QUHw/viewform)

Particularly need board members who focus on finance and school performance, but all are welcome.

* 1. Finance Presenter: Chris Purdy
		1. 7:56 PM
			1. Financial **Procedures: Review approved document**
			2. Voted on this document last month, everyone should review because there are a few changes. Finance committee will resolve any outstanding comments.
	2. **School** Performance Presenter: Martrice Gandy
		1. 8:06 PM
			1. Thinking about how to make sure that instructors and staff feel supported.
			2. Recruitment season is starting again
			3. Beginning of year MAP score information— this report only shows valid scores. This is the baseline, where we start our conversations as a board for personnel support. Students will take this again in the middle of the year, and again at the end of the year.
	3. DevelopmentPresenters: Michael Braeuninger, Giselle Pole
		1. 8:26 PM
			1. Development committee planning to identify funding sources on its own, not relying as heavily on Paulina.
		2. 8:36 PM
			1. Would love to have board members show 100% commitment, even in small gifts. Seeking participation with a lot of individuals instead of large $$ amounts.
			2. Committee looking for anyone who has capacity to help, and look through foundations with Giselle.
			3. Raised 2000 last year, trying for more if we can figure out how to use it.
			4. Garden would be tiered— $10 buys seeds, $50 buys a shovel, etc
			5. Monica is going to talk to teachers about the outdoor classroom and what else to purchase to build it.
1. **Closing** Presenter: Chris Purdy
2. 8:46 PM
3. 8:48 PM Presenter: Chris Purdy
	* 1. Giselle moves to adjourn, Courtney seconds. Motion carries.