

Board of Directors Meeting

Tuesday, December 14, 2021

Via Videoconference

MINUTES

Participants: Glen Howard, Chair

Scott Bess

Michelle Gilliard

Elizabeth Karmin

Elizabeth Lindsey

Lisa Mallory

Catherine Meloy

Shirlissa Stelle

April Young

The following staff members were also present: Chelsea Kirk, Colleen Paletta, Elizabeth Rienzo, Josh Wallish, Jeff Cole and Rosa Proctor. Mr. Wallish recorded the minutes of the meeting.

Mr. Howard called the meeting to order at 9:40am.

Welcome of New Board Members

Dr. Kirk introduced new board members Ms. Shirlissa Steele and Mr. Polaris Baily, and Mr. Howard welcomed them to the Board.

Mission Moment

Dr. Kirk presented the Mission Moment, highlighting hybrid learning at the school and showcasing students Antionette Watts and Lashawn Jasper, graduating in January, 2022.

Approval of Minutes

Mr. Howard asked for any proposed corrections and/or other revisions to the minutes of the October 12, 2021 Board meeting. Upon motion duly made and seconded, the Board unanimously approved the minutes by roll call vote.

Financial Report

Ms. Proctor presented the October 2021 year-to-date financials, highlighting several items of particular importance. Discussion followed, with Ms. Proctor responding to questions. She also reported that the 2020-21 audit had been approved by Audit Committee and subsequently submitted to the Public Charter School Board.

Excel Center Update

Dr. Kirk provided an update on school operations, focusing on the school’s having exceeded its goals for enrolled students, the 2021 OSSE Report Card and School Improvement Plan, student and staff vaccinations, and Covid-19 testing protocols. Extensive discussion followed, with Ms. Paletta and Dr. Kirk responding to questions.

Expansion to Second Campus

Ms. Meloy reported on the status of the second Excel Center campus.

Celebrating Seniors

Dr. Kirk invited Board members to the virtual senior brunch on December 17, 2021, and to the live-streamed graduation on January 14, 2022.

Governance

Mr. Wallish presented four board members proposed for re-election for a third term each:

Mr. Howard

Ms. Gilliard

Ms. Karmin

Ms. Young

Mr. Wallish presented a proposed slate of officers to serve during 2022:

Mr. Howard, Chair

Ms. Karmin, Secretary

Ms. Young, Treasurer

Ms. Lindsey, Liaison to PCSB

Mr. Wallish presented a proposed slate of members for the Executive Committee:

Mr. Howard, Chair

Mss. Karmin, Lindsey, and Young, Members

Ms. Meloy, *Ex Officio Member*

Mr. Wallish presented a proposed slate of members for the Audit Committee:

Mr. Bess

Ms. Gilliard

Mr. Howard

Mr. Wallish presented a proposed 2022 Board Meeting Calendar:

Upon Motion duly made and seconded, the Board unanimously approved, by roll call vote, all five of the actions above noted.

Mr. Wallish noted the annual compliance documents in the previously-distributed Board packet, drawing specific attention to the Record Retention and Destruction Policy.

Public Comment

No one from the public attended the meeting.

Mr. Howard adjourned the meeting at 10:55am.

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Elizabeth Karmin

Secretary