

LEARN D.C. CHARTER SCHOOL

Board of Directors Meeting Minutes

Virtual Meeting/Conference Call

December 10, 2021

Board: Tara Brown, Troy Prestwood, Vineeta Raketich, Katie MacCarthy

LEARN D.C. Staff: Executive Director, Jill Gaitens; Principal Andrea Groeninger

LEARN Network Staff: Shiyi Gordan, Carol Clavadetscher

Guests: Katelyn Gibert, Lindsay Richard

- I. Call to Order: Board Chair Maya Martin is traveling. Board member Vineeta Raketich conducted a role call and entered a motion to approve the board meeting agenda. The motion passed and the meeting commence 12 p.m. EST. Open session available, but no public comments.
- II. Approval of Previous Board Minutes from October 29, 2021. Members of the board discussed their preference for more detailed board minutes concerning board ideas and input, specifically regarding documenting transportation concerns. A motion was made to approve the Board Minutes and the motion passed.
- III. Executive Director Report: Dr. Jill Gaitens provided Enrollment updates and updates on the Edfest kickoff 12/11/2021. Dr. Gaitens confirmed that LEARN DC currently has 161 students 82 PreK 3 and 4, 79 Kindergarten and 1st Grade. LEARN has 2 students that are not military who reside in Ward 8 and Ward 7. Dr. Gaitens stated that majority of the military reside on JBAB in Ward 8. Families have expressed concerns that public transportation is not convenient with heavy traffic at the installation gate in the morning and afternoon. In her opinion, school provided transportation is needed for LEARN D.C. to increase off base enrollment.

LEARN D.C. hosted a vaccine clinic today, over 30 students were vaccinated. One staff member out of 58 staff and contractors was granted a religious exemption.

LEARN D.C. currently has a full-time school nurse and a full-time contract tracer working on campus.

Dr. Gaitens will transition to part time after December 31. Mrs. Gaitens has stated that she will remain available hourly indefinitely to assist with ongoing projects including Impact Aid.

- IV. Principal Andrea Groeninger and Academics: Principal Groeninger provided IReady Diagnostic Math Data and reading data for the board to review.
- V. AppleTree Institute Update: Katelyn Gibert discussed enrollment, attendance and measuring student progress, class enrichment, and recruitment SY22-23. Attendance is 75% due to the current health situation. The goal is 80% moving forward. Student Progress Reports are due three times a year: Baseline, Midyear and End of year. Ms. Gibert stated that a lot of prep goes into observations beginning 1/10/22, enrichment has been the highlight of the classroom.
- VI. Facilities and Financial Update: Carol Clavdetcher provided a year to date overview of LEARN D.C. finance, including revenues and expenses, balance sheet and cash flow through November. Ms. Clavdetcher stated that the make-up of the student body continues to have significant impact on our funding. Shiyi Gordon joined the conversation and briefed the board on transportation.
- VII. Adjournment: The Board of directors adjourned at 1:31 p.m. EST to discuss confidential topics.