**Capital Village Board of Directors Minutes**

July 22, 2021

The mission of **Capital Public Charter School** is to prepare all students, regardless of background or circumstance, to reach their full potential in college, career, and life in order to become agents of changein their communities.

* E.D. Report
	+ - Curriculum & Instruction
		- Operations / Recruitment
		- Student Support
			* 5th grade students will need extra emotional support next year
		- Support Needed
			* Staffing
			* EOY Fundraising Campaign
* 2021-2022 Budget Presentation
	+ - The margin this coming year will be 2%, which is lower than recommended, but still acceptable for a new school. We are looking at ways to bring in additional income.
		- We will have 59 days of cash on hand at the end of FY 22, which is 1 day short of the PCSB recommended 60 days
* Committee Reports
	+ - Development Committee
		- School Performance Committee
		- Governance Committee
			* Courtney to purchase farewell gifts, conduct exit interviews for departing board members
			* Team created an exit procedure for departing members
* Contracts:
	+ - Service Industries Contract
			* Board has approved the contract to continue cleaning and building maintenance in the coming year.
			* This is the same group that provided cleaning and building maintenance over the past year.
* Closing
	+ - Review Next Steps
		- Next Meeting Dates (Monica)
			* Executive Committee—Aug. 19, 2021
			* Committee Meetings—Aug. 19, 2021
			* Board Meeting—Aug. 26, 2021

• Adjourn