**Capital Village Board of Directors Minutes**

July 22, 2021

The mission of **Capital Public Charter School** is to prepare all students, regardless of background or circumstance, to reach their full potential in college, career, and life in order to become agents of changein their communities.

* E.D. Report
  + - Curriculum & Instruction
    - Operations / Recruitment
    - Student Support
      * 5th grade students will need extra emotional support next year
    - Support Needed
      * Staffing
      * EOY Fundraising Campaign
* 2021-2022 Budget Presentation
  + - The margin this coming year will be 2%, which is lower than recommended, but still acceptable for a new school. We are looking at ways to bring in additional income.
    - We will have 59 days of cash on hand at the end of FY 22, which is 1 day short of the PCSB recommended 60 days
* Committee Reports
  + - Development Committee
    - School Performance Committee
    - Governance Committee
      * Courtney to purchase farewell gifts, conduct exit interviews for departing board members
      * Team created an exit procedure for departing members
* Contracts:
  + - Service Industries Contract
      * Board has approved the contract to continue cleaning and building maintenance in the coming year.
      * This is the same group that provided cleaning and building maintenance over the past year.
* Closing
  + - Review Next Steps
    - Next Meeting Dates (Monica)
      * Executive Committee—Aug. 19, 2021
      * Committee Meetings—Aug. 19, 2021
      * Board Meeting—Aug. 26, 2021

• Adjourn