**Application and Lottery Procedures**

Schools not participating in My School DC, please complete the form below to explain your school’s application and lottery procedures for the upcoming school year.

**Application Period**

Please identify the application window during which prospective students may apply to your school for the upcoming school year. If you have more than one application period, please list them all.

Applications are open year round and we accept learners on a first come, first serve basis at the beginning of each semester (Winter, Spring, Summer). Any applicants for Fall 22 will be entered into the lottery that will be held May 12, 2022.

**Public Announcement**

Please explain how you plan to publicly announce your school’s application period for the upcoming school year, including all platforms you plan to use to communicate your application period.

AoH advertises on our social media platforms- Instagram and Facebook, through internal channels including emails and calls; utilizing external outreach like Google Ads and GeoFencing and on our website.

**Lottery Date**

Please provide your school’s lottery date(s) for the upcoming school year.

May 12, 2022

**Waitlist**

Please indicate the format in which your school’s waitlist is arranged:

[ ]  *Lottery*: Upon reaching capacity, the lottery continues to develop the waitlist. The names of students who apply after the application deadline are added to the end of the waitlist in the order in which applications are received.

**X** *First come, first served*: Upon reaching capacity, the names of applicants are placed on the waitlist in the order the in which the applications are received.

[ ]  *Pooling*: The names of all students not admitted through the initial lottery, including those who apply after the application deadline, are placed in an unranked pool and are drawn through a random selection process each time a seat becomes available.

**Notification of Placement**

Please explain how your school will notify students of lottery results.

We email and call learners who have been selected.