DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD

WASHINGTON, DC

AUDIT REPORT

FOR THE YEAR ENDED SEPTEMBER 30, 2010

KENDALL, PREBOLA AND JONES
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Kendall, Prebola and Jones

Certified Public Accountants

District of Columbia Public Charter School Board 3333 14th Street, NW, Suite 210 Washington, DC 20010

Independent Auditor's Report

We have audited the accompanying financial statements of the governmental activities and major fund of the District of Columbia Public Charter School Board, a component unit of the government of the District of Columbia, as of and for the year ended September 30, 2010, as listed in the table of contents. These financial statements are the responsibility of the District of Columbia Public Charter School Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and major fund of the District of Columbia Public Charter School Board, as of September 30, 2010, and the changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As more fully described in Note 1(G) to the financial statements, the District of Columbia Public Charter School Board is not required to legally adopt an annual operating budget and as such a budgetary comparison has not been presented as Required Supplementary Information.

The District of Columbia Public Charter School Board has not presented the management's discussion and analysis that the Governmental Accounting Standards Board requires to supplement, although not required to be a part of, the financial statements.

In accordance with Government Auditing Standards, we have also issued our report dated January 21, 2011, on our consideration of the District of Columbia Public Charter School Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively compromise the District of Columbia Public Charter School Board's financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office Management and Budget Circular A-133, *Audit of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Kendall, Robble and Jones

Kendall, Prebola and Jones Certified Public Accountants

Bedford, Pennsylvania January 21, 2011

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD STATEMENT OF NET ASSETS SEPTEMBER 30, 2010

ASSETS	Governmental <u>Activities</u>	Business-Type Activities	Total
ASSE15			
Current Assets:			
Cash and Cash Equivalents	\$ 1,219,224	\$ -	\$ 1,219,224
Repurchase Agreements	-	-	-
Grants Receivable	730,000	-	730,000
Accounts Receivable	388,423	-	388,423
Interest Receivable	20	-	20
Prepaid Expenses	47,325	_	47,325
Total Current Assets	\$ 2,763,773	\$	\$ 2,763,773
Other Assets:			
Deposits	\$ 9,369	<u> </u>	\$ 9,369
Total Other Assets	\$ 9,369	<u>\$</u>	\$ 9,369
Noncurrent Assets:			
Net Capital Assets	<u>\$ 133,493</u>	<u> </u>	<u>\$ 133,493</u>
Total Noncurrent Assets	\$ 133,493	\$	\$ 133,493
TOTAL ASSETS	\$ 2,527,854	\$	\$ 2,527,854
<u>LIABILITIES</u>			
Accounts Payable	\$ 245,549	\$ -	\$ 245,549
Accrued Payroll and Vacation	75,074	· -	75,074
Payroll Liabilities	6,325	-	6,325
Advances on Grants	790,016	-	790,016
TOTAL LIABILITIES	\$ 1,116,964	<u>\$</u>	\$ 1,116,964

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD STATEMENT OF NET ASSETS SEPTEMBER 30, 2010

	Governmental Activities	Business-Type Activities	Total
NET ASSETS			
Invested in Capital Assets, Net of Related Debt Unrestricted	\$ 133,493 	\$ - -	\$ 133,493
TOTAL NET ASSETS	<u>\$ 1,410,890</u>	<u>\$</u>	<u>\$ 1,410,890</u>

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2010

			Program	Revenues		(Expenses) Revenue Changes in Net Asso	
Functions/Programs:	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and <u>Contributions</u>	Governmental Activities	Business-Type Activities	Total
Governmental Activities:							
Charter School Program School Closure No Child Left Behind Act Depreciation - Unallocated Loss on Disposal of Assets Total Governmental Activities Business-Type Activities: Total Government, Component Unit	\$ 4,507,874 730,000 229,453 72,612 4,647 \$ 5,544,586 \$	\$ 1,956,947 \$ 1,956,947 \$ 1,956,947	\$ 1,445,077 730,000 229,453 \$ 2,404,530 \$ - \$ 2,404,530	\$ - - - - - - - - - - - - - - - - - - -	\$ (1,105,850) - (72,612) (4,647) \$ (1,183,109) \$ (1,183,109)	\$ - - - - - - - - - - - - - - - - - - -	\$ (1,105,850) - (72,612) (4,647) \$ (1,183,109) \$
	General Revenues	3 :					
	Government A Interest Earnin	Aid - Appropriatio	ns		\$ 1,556,139 1,173	\$ -	\$ 1,556,139 1,173
	Total Ger	neral Revenues			\$ 1,557,312	<u>\$</u>	<u>\$ 1,557,312</u>
	Change is	n Net Assets			\$ 374,203	\$ -	\$ 374,203
	Net Assets - Beg	inning of Year			1,036,687		1,036,687
	Net Assets - End	of Year			\$ 1,410,890	<u>\$</u>	\$ 1,410,890

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD BALANCE SHEET - GOVERNMENTAL FUNDS SEPTEMBER 30, 2010

<u>ASSETS</u>	Governmental Fund Type Special Revenue	Total
Current Assets:		
Cash and Cash Equivalents	\$ 1,219,224	\$ 1,219,224
Repurchase Agreements	-	-
Grants Receivable	730,000	730,000
Accounts Receivable	388,423	388,423
Interest Receivable	20	20
Total Current Assets	\$ 2,337,667	\$ 2,337,667
Other Assets:		
Deposits	\$ 9,369	\$ 9,369
Total Other Assets	\$ 9,369	\$ 9,369
TOTAL ASSETS	\$ 2,347,036	\$ 2,347,036
LIABILITIES AND FUND BALANCES		
<u>Liabilities</u> :		
Accounts Payable	\$ 245,549	\$ 245,549
Accrued Payroll and Vacation	75,074	75,074
Payroll Liabilities	6,325	6,325
Advances on Grants	790,016	790,016
Total Liabilities	\$ 1,116,964	\$ 1,116,964

(See Accompanying Notes and Auditor's Report)

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD BALANCE SHEET - GOVERNMENTAL FUNDS SEPTEMBER 30, 2010

LIABILITIES AND FUND BALANCES	Governmental Fund Type Special Revenue	Total
Fund Balances:		
Unreserved Fund Balance Reserved Fund Balance	\$ 480,072 750,000	\$ 480,072 750,000
Total Fund Balances	\$ 1,230,072	\$ 1,230,072
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 2,347,036</u>	\$ 2,347,036

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS SEPTEMBER 30, 2010

TOTAL FUND BALANCES - GOVERNMENTAL FUNDS	\$	1,230,072
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$349,168, and the accumulated		122 402
depreciation is \$215,675.		133,493
Expenditures paid in the current year relating to periods of the subsequent year such as insurance, employee benefits, etc. are		
deferred charges in the government-wide statements.		47,325
TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES	<u>\$</u>	1,410,890

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2010

Revenues:	Special Revenue
Government Appropriations	\$ 1,556,139
Administrative Fees	1,956,947
Grants and Contributions	1,674,530
Federal Grants	730,000
Interest Income	1,173
Sale of Fixed Assets	500
Total Revenues	\$ 5,919,289
Expenditures:	
Current:	
Wages	\$ 1,851,126
Fringe Benefits	326,991
Temporary Help	37,268
SIS Reimbursements	89,685
Consultants	2,002,835
Professional Development	16,120
School Closure Expense	315,965
Legal and Audit	36,628
Travel, Meetings and Conferences	45,136
Community Events	29,519
Office Rent and Utilities	360,710
Bookkeeping and Payroll Fees	19,570
Postage and Shipping	8,780
Printing, Duplicating and Production	44,255
Publicity and Promotion	50,899
Telephone and Electronic Communications	77,967
Subscriptions, Books and Dues	5,435
Maintenance and Equipment Rental	16,474
Office Supplies and Expense	30,592
Insurance	6,823
Capital Outlay	30,895
Total Expenditures	<u>\$ 5,403,673</u>
Excess of Revenues Over (Under) Expenditures	\$ 515,616
Fund Balances, Beginning of Year	<u>714,456</u>
Fund Balances, End of Year	\$ 1,230,072

(See Accompanying Notes and Auditor's Report)

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2010

TOTAL NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS

515,616

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. In the statement of activities the cost of assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeds capital outlays and loss on disposal of fixed assets in the current period.

(46,864)

Deferred charges are reported in the governmental funds as expenditures. However, in the government-wide financial statements such charges are recorded as prepaid expense. Prepaid expenses decreased by this amount during the year.

(94,549)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

\$ 374,203

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

The District of Columbia Public Charter School Board, along with the District of Columbia Board of Education, was authorized by the U.S. Congress in the District of Columbia School Reform Act of 1995 to grant charters to establish public charter schools and to provide oversight of such schools in Washington, DC. Legislation has established the term of the Board as perpetual in nature.

The Mayor of the District of Columbia appointed members of the District of Columbia Public Charter School Board from nominees presented to him by the U.S. Secretary of Education. The Board has been operating since February 1997 and has established a goal of helping to improve education for children, youth, and adults in the District of Columbia by chartering public schools that work.

The Board reviews applications to develop public charter schools; awards or denies requests for charters; monitors the operations of public charter schools, as well as the progress of students in those schools; and renews charters, or withdraws and revokes charters of schools that fall short of their goals. The Board receives local appropriations from the Government of the District of Columbia and administrative fees from the schools that it charters.

Note 1 - Summary of Significant Accounting Policies:

The Board's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP and used by the School Board are discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain significant changes in the Statement include the following:

- Financial statements are prepared using full accrual accounting for all of the organizations activities.
- A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

A. Financial Reporting Entity -

The criteria for including organizations as component units within the District of Columbia Public Charter School Board's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Board holds the corporate powers of the organization
- the Board appoints a voting majority of the organization's board

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 1 - Summary of Significant Accounting Policies: (Continued)

A. Financial Reporting Entity - (Continued)

- the Board is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Board
- there is fiscal dependency by the organization on the Board

The Board has reviewed and evaluated the applicable criteria and determined that there are no agencies that should be included as component units in these financial statements. In addition, the Board has determined that it functions as a component unit of the Government of the District of Columbia.

B. Financial Statements - Government-Wide Statements:

The Board's financial statements include both government-wide (reporting the Board as a whole) and fund financial statements (reporting the Board's major funds). The government-wide financial statements categorize primary activities as either governmental or business type. The Board's special revenue and general administrative services are classified as governmental activities.

In the government-wide Statement of Net Assets, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Board's net assets are reported in three parts - invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. When applicable, the Board first utilizes restricted resources to finance qualifying activities. During the year ended September 30, 2010 the Board had no restricted net assets.

The government-wide Statement of Activities reports both the gross and net cost of each of the Board's functions and business-type activities. The functions are also supported by general government revenues (intergovernmental revenues, interest, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenues (intergovernmental revenues, interest, etc.).

The Board does not allocate indirect costs.

This government-wide focus is more on the sustainability of the Board as an entity and the change in the Board's net assets resulting from the current year's activities.

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 1 - Summary of Significant Accounting Policies: (Continued)

C. Financial Statements - Fund Financial Statements -

The accounts of the District of Columbia Public Charter School Board are organized on the basis of a fund (a special revenue fund as explained below) which is considered a separate accounting entity. The operations of the fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures, as appropriate. Government resources are allocated to and accounted for in the fund based upon the purpose for which the funding is to be spent.

The following fund type is maintained by the District of Columbia Public Charter School Board.

Governmental Fund Type:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental fund of the Board:

1. Special Revenue

A special revenue fund is used to account for the operations of the Board which is funded by a specific revenue source that is restricted to expenditures for the specified purpose of the organization.

D. Measurement Focus and Basis of Accounting -

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Both governmental and business-type activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The special revenue fund is accounted for using a current financial resources measurement focus and is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual: i.e. when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. A six month availability period is used for recognition of revenues.

Revenues from federal, state and other grants designated for payment of specific Board expenditures are recognized when the related expenditures are incurred. Any excess of revenues or expenditures at the year end is recorded as deferred revenue or a receivable.

<u>DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD</u> NOTES TO FINANCIAL STATEMENTS

Note 1 - Summary of Significant Accounting Policies: (Continued)

E. Grants -

Grants resulted from voluntary non-exchange transactions with the Walton Foundation. In accordance with GASB Statement No. 33 "Accounting and Financial Reporting for Non-exchange Transactions", revenues are recognized when all eligibility requirements have been met. The eligibility requirements for these grants consist of the District of Columbia Public Charter School Board incurring reimbursable expenses under the terms and conditions of the appropriate grantor.

Cash receipts in excess of costs incurred on grants are reflected as advances on grants until they are expended for the purpose of the grant, at which time they are recognized as grant revenue.

F. Capital Assets -

Capital assets purchased or acquired with an original cost of \$300 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance is expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Leasehold Improvements	5-40 years
Computers and Software	3-5 years
Furniture and Fixtures	5-10 years
Machinery and Equipment	5-7 years

From time to time, assets are purchased by the Board on behalf of a newly chartered public school. The policy of the Board is to transfer title to that charter school at the time of purchase. As such, these purchases are expensed at the time of acquisition and not capitalized in the financial statements.

G. Budgets and Budgetary Accounting -

GASB No. 34 requires governmental entities that legally adopt an annual budget to present as Required Supplementary Information a schedule with budget to actual comparisons. The purpose of this budgetary comparison is to demonstrate the government's compliance in obtaining and using financial resources in accordance with its legally adopted budget.

The District of Columbia Public Charter School Board is not required by law to formally prepare and adopt an annual operating budget, and as such a budget comparison has not been presented in these financial statements.

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 1 - Summary of Significant Accounting Policies: (Continued)

H. Net Asset Designations -

During the year ended September 30, 2010, net assets were board designated for the following purposes:

Operations	\$ 300,000
Technology	250,000
Research and Development	 200,000

Total Designations

750,000

Note 2 - Deposits and Investments:

In accordance with state law, all uninsured deposits of Board funds in financial institutions must be secured with acceptable collateral equal to at least 102% of the total of the District of Columbia funds held by the eligible financial institution. Acceptable collateral includes bonds, bills, or notes for which the interest and principle are guaranteed by the United States government; securities of a quasi-governmental corporation; investment grade obligations of the District or a state or local government; or collateralized mortgage obligations. As required by DC Code Title 47.351.02(c), the pledging financial institution is required to place collateral in a joint custody account established for the benefit of the District at the Federal Reserve Bank or in an independent third-party insured institution.

Deposits and investments of the Board are limited by state law to the following:

- (1) Bonds, bills, notes, or other obligations issued by the United States government;
- (2) Federally insured negotiable certificates of deposit or other insured or uninsured evidences of deposit at a financial institution;
- (3) Bonds, bills, notes, mortgage-backed or asset-backed securities, or other obligations of a quasi-governmental corporation;
- (4) Prime banker acceptances that do not exceed 270 days maturity;
- (5) Prime commercial paper that does not:
 - (a) Have a maturity that exceeds 180 days; and
 - (b) Exceed 10% of the outstanding commercial paper of the issuing corporation at the time of purchase.
- (6) Investment grade obligations of the District or a state or local government;
- (7) Repurchase agreements for the sale or purchase of securities by the District under the condition that, after a stated period of time, the original seller or purchaser will buy back or sell the securities at an agreed price that shall include interest;
- (8) Investment grade asset-backed or mortgaged-backed securities; or
- (9) Money market funds registered with the Securities and Exchange Commission and which meet the requirements of rule 2(a)(7) of the Investment Company Act of 1940, approved August 22, 1940.

Cash at September 30, 2010 consisted of interest bearing and non-interest bearing accounts. This was the nature of accounts that were maintained throughout the year. All of these deposits are carried at cost. The carrying amount of deposits is separately displayed on the Balance

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 2 - Deposits and Investments: (Continued)

Sheet as "Cash and Cash Equivalents". At September 30, 2010, the carrying amount of the Board's deposits was \$1,219,224 and the bank balance was \$1,210,400. A summary of bank balances are as follows:

	Bank <u>Balance</u>	Carrying Balances
Checks on Hand	\$ -	\$ 27,512
Non-Interest Bearing - Checking	586,830	568,141
Interest Bearing - Checking	19,014	19,014
Certificates of Deposit	604,556	604,557
Total	<u>\$ 1,210,400</u>	<u>\$ 1,219,224</u>

The Public Charter School Board maintains its cash in three separate financial institutions. Federal Deposit Insurance Corporation (FDIC) Insurance coverage was \$100,000 per account category prior to October 2, 2008 and \$250,000 through December 31, 2013.

In addition to the standard FDIC insurance, financial institutions could elect to participate in the FDIC Transaction Account Guarantee Program. Under this program, non-interest bearing accounts are fully guaranteed for the entire balance in the account. United Bank was a participant in this program through December 31, 2010. The bank balance held at United Bank at September 30, 2010 was \$256,787. This amount was fully insured either by FDIC insurance or through the Transaction Account Guarantee Program. The Bank of America discontinued its participation in the Transaction Account Guarantee Program on December 31, 2009. The bank balance held at Bank of America at September 30, 2010 was \$330,043. As such the Public Charter School Board was at risk for those amounts in excess of the FDIC insurance limit of \$250,000.

Custodial Credit Risk-Deposits - Custodial credit risk is the risk that in the event of a bank failure, the Board's deposits may not be returned to it. The Board does not have a deposit policy for custodial credit risk. As of September 30, 2010, \$75,983 of the Board's bank balance of \$80,043 was exposed to custodial credit risk as follows:

Collateralized in the name of the District of Columbia \$80,043

Credit Risk - In compliance with the Board's investment policy, as of September 30, 2010, the Board minimized credit risk losses due to default of a security issuer or backer by limiting investments to the safest types of securities, limiting Bank Certificates of Deposits to less than \$250,000 covered by Federal Depository Insurance (FDIC), investing in money market funds that were rated Aaa by Moody's Investor Services and limiting the securities underlying repurchase agreements to U.S. Government Agencies.

Repurchase Agreements

The Board has entered into repurchase agreements with United Bank in which the bank agreed to transfer to the Board an interest in securities issued or guaranteed by the United States or an agency thereof against the transfer of funds from the Board to the respective banks. Per the

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 2 - <u>Deposits and Investments</u>: (Continued)

Repurchase Agreements (Continued)

repurchase agreements, funds in excess of \$100,000 are transferred out on a daily basis. The amount of funds transferred back the next day includes the original purchase price plus interest earned.

Custodial Credit Risk-Investments - For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty, the Board would not be able to recover the value of its investments or collateral securities that are in possession of an outside party (custodian).

As of September 30, 2010, there was no balance in the United Bank repurchase agreement account. The securities underlying the repurchase agreement held by the counterparty are not in the name of the Board.

Note 3 - Accounts and Grants Receivable:

Accounts Receivable

Accounts receivable at September 30, 2010 are considered to be fully collectible and consisted of the following:

School Administrative Fees	\$ 182,583
Young American Schools - School Closure	160,000
Charter School Management Research Initiative	36,023
Other Reimbursements	 9,817
Total Deposits	\$ 388.423

Grants Receivable

The Public Charter School Board's primary responsibility is for monitoring charter schools in the areas of academic performance, governance, financial operation, and NCLB compliance. If charter schools are not meeting academic and non-academic performance over a period of time the Public Charter School Board may take action to close the school through revocation, or the school may relinquish their charter. When a charter school closes, the following actions must take place in a timely and effective manner:

- a) Ensure all aspects of a school closure are completed accurately and timely in accordance with guidelines established by the Office of State Superintendent of Education.
- b) All students, including special education, are transferred to schools that can accommodate and meet all of their needs, and student records are transferred to the receiving school.
- c) All federally funded grants and entitlements are closed out properly, including equipment and inventory liquidation.

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 3 - Accounts and Grants Receivable: (Continued)

Grants Receivable (Continued)

While the Public Charter School Board is the authorizer for public charter schools in the District of Columbia, the Office of Public Charter School Financing and Support within the District of Columbia Office of State Superintendent of Education (OSSE) shares responsibility with other OSSE offices to ensure effective oversight and compliance for federal funds awarded by OSSE to D.C. public charter schools. To meet the shared goals of the Public Charter School Board and OSSE, three separate Memorandums of Understanding were entered into by these parties to support the oversight of the financial closure process for charter schools.

Following are the amounts to be received by the Public Charter School Board at September 30, 2010 from the District of Columbia Government:

Memorandum #1 - Capacity Expansion	\$ 575,000
Memorandum #2 - School Closure	80,000
Memorandum #3 - School Closure	 75,000
Total Receivable	\$ 730,000

Note 4 - Capital Assets:

Capital asset activity for the year ended September 30, 2010 was as follows:

	Beginning			Ending
Governmental Activities	<u>Balance</u>	Increases	Decreases	<u>Balance</u>
Capital Assets:				
Leasehold Improvements	\$ 98,726	\$ -	\$ -	\$ 98,726
Computers and Software	166,925	23,179	(55,672)	134,432
Furniture and Fixtures	93,305	7,716	-	101,021
Machinery and Equipment	14,989			14,989
Total Capital Assets	\$ 373,945	\$ 30,895	\$ (55,672)	\$ 349,168
Less Accumulated Depreciation for:				
Leasehold Improvements	\$ (43,156)	\$ (19,562)	\$ -	\$ (62,718)
Computers and Software	(93,312)	(40,064)	50,525	(82,851)
Furniture and Fixtures	(46,924)	(11,352)	-	(58,276)
Machinery and Equipment	(10,196)	(1,634)		(11,830)
Total Accumulated Depreciation	\$ (193,588)	\$ (72,612)	\$ 50,525	<u>\$ (215,675)</u>
Total Capital Assets, Net	<u>\$ 180,357</u>	<u>\$ (41,717)</u>	<u>\$ (5,147)</u>	<u>\$ 133,493</u>

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 5 - Advances on Grants:

Advances on grants consist of restricted grant funds received in excess of expenditures incurred as of September 30, 2010. Balances were as follows:

Walton Family Foundation	\$	690,016
No Child Left Behind	-	100,000
Total	\$	790,016

Note 6 - Administrative Fees:

As authorized by the District of Columbia School Reform Act, the Charter School Board receives an administrative fee from each Charter School at an amount of one half of one percent of the annual District per pupil funding allocation. These fees are recognized as revenue in the fiscal year to which the fees apply, which is based on the Charter School year of July 1, through June 30. During the year ended September 30, 2010, \$1,956,947 of administrative fees were earned.

Note 7 - Commitments:

Occupancy -

The Board is committed under non-cancelable operating leases to make future minimum payments for office space usage over the next five years and each five year period thereafter as follows:

Year Ending September 30	Tivoli 2 nd Floor	Sojourners 3 rd Floor		
2011	\$ 191,368	\$ 126,470		
2012	196,155	129,421		
2013	201,048	134,597		
2014	206,060	139,981		
2015	<u> 157,416</u>	108,593		
Total Future Minimum Lease Payments	\$ 952,047	\$ 639,062		

The District of Columbia Public Charter School Board leases its office space on the second floor under an operating lease, which was effective July 15, 2005 and expires on June 30, 2015. The Board is obligated to pay a proportion of the annual "Excess Operating Costs" and "Excess Real Estate Taxes" on the leased property. An estimate of the annual increase in operating costs and real estate taxes has not been provided for in the above. Monthly lease payments required at September 30, 2010 was \$15,848. Future minimum rental payments are noted above. Rental expense under this lease for the year ended September 30, 2010 was \$202,787.

<u>DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD</u> NOTES TO FINANCIAL STATEMENTS

Note 7 - <u>Commitments</u>: (Continued)

Occupancy - (Continued)

The District of Columbia Public Charter School Board entered into a sublease agreement on January 25, 2007 for the lease of office space on the third floor of its current location. This sublease was originally effective for a four year period commencing on March 1, 2007 and ending on February 28, 2011. The lease was renewed on June 21, 2010 for an additional four years and four months through June 30, 2015. This lease calls for monthly rental payments in the amount of \$9,369 with four percent (4%) fixed annual increases over the previous year's rent. Future minimum rental payments are as noted above. Monthly lease payments required at September 30, 2010 was \$10,539. Rental expense under this lease for the year ended September 30, 2010 was \$124,443.

The Board has an irrevocable unsecured standby letter of credit in the amount of \$14,007 obtained in lieu of a security deposit under this operating lease. This letter of credit is scheduled to expire on June 1, 2011.

Equipment Rental -

The District of Columbia Public Charter School Board entered into an operating lease on April 7, 2009 with CIT Technology Financing Services for the rental of a Xerox 7665 Photocopier. This lease is effective for a five year period commencing on May 27, 2009. This lease calls for monthly rental payments of \$809. Rental expense under this lease for the year ended September 30, 2010 was \$9,574.

Future minimum payments due under the above leases are as follows:

September 30,	Copier Rental
2011	\$ 9,708
2012	9,708
2013	9,708
2014	6,472
Total	<u>\$ 35,596</u>

Note 8 - Contingencies:

The viability of public charter schools and funding for these schools and the D.C. Public Charter School Board is dependent on the consensus of current and future administration of the District of Columbia Government. Any future change in dynamics could adversely affect the operation of public charter schools.

Note 9 - Economic Dependency:

The District of Columbia Public Charter School Board derived twenty-six percent (26%) of its current year revenues from appropriations as enacted by the District of Columbia Appropriation Bill. Administrative fees received from one charter school represent four percent (4%) of current year revenues.

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 10 - Pension Plan:

The District of Columbia Public Charter School Board provides pension benefits for its employees through a defined contribution 403(b) retirement plan which is currently administered by TIAA-Creff. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Provisions of the plan allow for employees to contribute up to the statutory limits set by the Internal Revenue Code. On the plan effective date, which began in June 1999, all current employees were eligible to participate in the retirement plan. All future employees will be eligible to participate upon hiring. Plan provisions and contribution requirements are established and may be amended by the board members of the District of Columbia Public Charter School Board. There is no unfunded past service liability.

Effective January 1, 2007, the District of Columbia Public Charter School Board began matching 1.5% for every 1% the employee contributes up to 3%. There is a further match of .5% for every 1% between 3.1% up to 5%.

The Board's contributions on all covered employees amounted to \$65,252.

Note 11 - Deferred Compensation Plan:

The District of Columbia Public Charter School Board elected to establish a deferred compensation plan for the executive director under the provisions of Internal Revenue Code (IRC) Section 457. This plan became effective January 1, 2003 and requires the organization to make non-elective quarterly contributions to the plan in the amount of \$915. Total employer contributions made during the year ended September 30, 2010 was \$3,660.

Note 12 - Subsequent Events:

In preparing these financial statements, management has evaluated events and transactions for potential recognition or disclosure through January 21, 2011, the date the financial statements were available to be issued.

Note 13 - Fringe Benefits:

Fringe Benefits incurred for the year is comprised of the following:

Social Security	\$ 132,901
Unemployment	4,833
Health Insurance	88,408
Retirement	68,912
Workers Compensation	4,685
Disability	15,220
Life Insurance	7,075
Commuter Benefits	 4,957
Total Fringe Benefits	\$ 326,991

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO FINANCIAL STATEMENTS

Note 13 - Fringe Benefits: (Continued)

<u>Transportation Plan</u> - The District of Columbia Public Charter School adopted a Section 132(f) Commuter Expense Reimbursement Plan. Under this plan, employees receive reimbursement for commuting to and from work on a tax favored (pre-tax) basis. The Public Charter School Board reimburses for commuter vehicle expense, transit passes, and qualified parking.

<u>Flexible Benefits Plan</u> - The District of Columbia Public Charter School adopted a Section 125 Flexible Benefits Plan (Cafeteria Plan). Under this plan, employees are permitted to use pretax-benefit dollars through payroll deduction to pay for insurance premiums, un-reimbursed medical expenses, and dependent care expenses.

Note 14 - Consulting:

Consulting expense incurred for the year is comprised of the following:

Application Reviews	\$	49,615
Compliance Audits		3,524
Transcript Reviews		108,500
NCLB Programs		30,620
Program Development Reviews		357,807
DC-CAS		30,100
Handbook Development		32,400
Special Education Reviews and Training		400
Financial Reviews		119,273
Technology		915,171
Governance Project		162,739
Other		15,300
Performance Management Support		31,050
PMF Data Analysis		68,441
Leadership Planning Activities		8,231
TSIA Projects		26,300
Business Manager Roundtable		19,364
Staff Consulting		24,000
Total Consulting	<u>\$</u>	2,002,835

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED SEPTEMBER 30, 2010

Federal Grantor/Pass Pass Through Grantor Program Title	Federal CFDA Number	Pass-Through Grantors Number	Program or Award Amount	Period of Award	Grant Receivable at 10/01/09	Refundable Advance at 10/01/09	<u>Current</u> Receipts	Year Activity Disbursements Expenditures	Grant Receivable at 09/30/10	Refundable Advance at 09/30/10
U.S. Department of Education:										
Passed through the District of Columbia Office of State Superintendent of Education:										
Congressional Appropriations - School Closure	99.XXX	N/A	\$ 80,000	N/A	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ -
Congressional Appropriations - School Closure	99.XXX	N/A	\$ 75,000	N/A	-	-	-	75,000	75,000	-
Congressional Appropriations - Capacity Expansion	99.XXX	N/A	\$ 575,000	N/A				575,000	575,000	-
Total Federal Awards					\$	<u> </u>	\$ -	\$ 730,000	\$ 730,000	\$

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED SEPTEMBER 30, 2010

Note 1 - Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the accrual basis of accounting.

Note 2 - Major Program Selection

The major Federal Awards Program selected for testing is as follows:

UNITED STATES CONGRESS

- Congressional Appropriation - Capacity Expansion and School Closure

The requirements of Office of Management and Budget Circular A-133 requires all major programs as determined by the auditor on a risk-based approach and/or at least 50% (25% for low risk auditees) of all federal awards be subject to specific control and/or compliance testing. For the District of Columbia Public Charter School Board the program subject to these requirements is listed above. The total expenditures of this program represent 100% of the total federal expenditures.

Programs	_CFDA#	Amount of Expenditures
Congressional Appropriations - School Closure	99.XXX	\$ 155,000
Congressional Appropriations - Capacity Expansion	99.XXX	575,000
Total Federal Awards		\$ 730,000

Note 3 - Major Program Disclosure

1. Congressional Appropriations - Capacity Expansion and School Closure

Background:

The Public Charter School Board's primary responsibility is for monitoring charter schools in the areas of academic performance, governance, financial operation, and NCLB compliance. If charter schools are not meeting academic and non-academic performance over a period of time the Public Charter School Board may take action to close the school through revocation, or the school may relinquish their charter. When a charter school closes, the following actions must take place in a timely and effective manner:

- a) Ensure all aspects of a school closure are completed accurately and timely in accordance with guidelines established by the Office of State Superintendent of Education.
- b) All students, including special education, are transferred to schools that can accommodate and meet all of their needs, and student records are transferred to the receiving school.

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED SEPTEMBER 30, 2010

Note 3 - Major Program Disclosure (Continued)

c) All federally funded grants and entitlements are closed out properly, including equipment and inventory liquidation.

While the Public Charter School Board is the authorizer for public charter schools in the District of Columbia, the Office of Public Charter School Financing and Support within the District of Columbia Office of State Superintendent of Education (OSSE) shares responsibility with other OSSE offices to ensure effective oversight and compliance for federal funds awarded by OSSE to D.C. public charter schools. To meet the shared goals of the Public Charter School Board and OSSE, three separate Memorandums of Understanding were entered into by these parties to support the oversight of the financial closure process for charter schools.

Kendall, Prebola and Jones

Certified Public Accountants

District of Columbia Public Charter School Board 3333 14th Street, NW, Suite 210 Washington, DC 20010

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the financial statements of the District of Columbia Public Charter School Board as of and for the year ended September 30, 2010, and have issued our report thereon dated January 11, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District of Columbia Public Charter School Board's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District of Columbia Public Charter School Board's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District of Columbia Public Charter School Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain other matters that we reported to management of the organization in a separate letter dated January 21, 2011.

This report is intended solely for the information and use of management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Kendall, Prebola and Jones

Certified Public Accountants

Bedford, Pennsylvania January 21, 2011

Kendall, Prebola and Jones

Certified Public Accountants

District of Columbia Public Charter School Board 3333 14th Street, NW, Suite 210 Washington, DC 20010

> INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Compliance

We have audited the District of Columbia Public Charter School Board (a nonprofit organization) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2010. The District of Columbia Public Charter School Board's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs and in the notes to the Schedule of Expenditures of Federal Awards. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the District of Columbia Public Charter School Board's management. Our responsibility is to express an opinion on the District of Columbia Public Charter School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District of Columbia Public Charter School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District of Columbia Public Charter School Board's compliance with those requirements.

In our opinion, the District of Columbia Public Charter School Board complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2010.

Internal Control Over Compliance

The management of the District of Columbia Public Charter School Board is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District of Columbia Public Charter School Board's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly we do not express an opinion on the effectiveness of the District of Columbia Public Charter School Board's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, management, pass through entities, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Kendall, Prebola and Jones Certified Public Accountants

Kendall Preblame Jones

Bedford, Pennsylvania January 21, 2011

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED SEPTERMBER 30, 2010

2008-1 Statement of Condition - At certain times during the year ended September 30, 2009 cash held in various bank accounts at one depository was not collateralized with securities held by the pledging financial institution. As of September 30, 2009, the cash deposited with this financial institution was fully insured by the Federal Depository Insurance Corporation (FDIC) and collateral was not necessary.

<u>Status of Condition</u> - During the current year, funds held in depositories were fully insured by the Federal Depository Insurance Corporation. As such, this has not been repeated as a finding during the current year.

DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED SEPTEMBER 30, 2010

I. Summary of Auditor's Results

- a. The auditor's report expresses an unqualified opinion on the financial statements of the District of Columbia Public Charter School Board.
- b. No significant deficiencies relating to the audit of the financial statements have been reported.
- c. No instances of noncompliance material to the financial statements of the District of Columbia Public Charter School Board were disclosed during the audit.
- d. No significant deficiencies relating to the audit of the major federal awards program have been reported.
- e. The auditor's report on compliance for the major federal award program for the District of Columbia Public Charter School Board expresses an unqualified opinion.
- f. There are no audit findings that are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
- g. The major program of the District of Columbia Public Charter School Board was the "Congressional Appropriation for Expanding Capacity and School Closure" program.
- h. The dollar threshold utilized to determine Type A programs was \$300,000.
- i. The District of Columbia Public Charter School Board did not qualify as a low-risk auditee.
- II. Findings relating to the financial statements which are required to be reported in accordance with Government Auditing Standards

There were no findings in the current year.

III. Findings relating to federal awards which are required to be reported in accordance with OMB Circular A-133

There were no findings in the current year.