

**Section A1. Enrollment Ceiling Increase**

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**\*ONLY complete this section if applying to amend Enrollment Ceiling Increase:**

*A school should apply for an enrollment ceiling increase if it plans to offer more spaces in the next fiscal year and wishes to be paid for the additional students. A school does not need to apply for a change in enrollment ceiling if it is offering the same total number of spaces but not in the exact grade levels it determined through its Schedule I. If applying for an enrollment ceiling increase, please be sure the school meets the criteria listed in the [Enrollment Ceiling Increase Policy](#). Failure to meet the criteria may result in denial of your charter agreement amendment request.*

1. DC PCSB will review the school's enrollment trends over the past 3 years. What patterns are we likely to find? Is there any context you can provide to explain your current enrollment patterns?

- a. Describe the impact your school's enrollment ceiling(s), certificate of occupancy, and waitlist/vacant seats have had on your recruitment and program growth.

This school year DC Bilingual has an approved enrollment of 435 students. The school building's certificate of occupancy is 502 (for students) and currently the school has a waitlist of over 1,000 students. In previous years the school's waitlist number has reached above 1,500. Over the past 5 years DC Bilingual's population has grown over 30% and in the past two years, the school has increased its PMF report card score from 75.3 (2016) to 81.0 (2017).

The school's enrollment growth has been influenced by the school's relocation to the Keene Building at which the school was able to welcome students that were previously in the building with the former school-- Community Academy Public Charter School (CAPCS). To ensure that the new students would be best supported in a bilingual learning environment DCB adjusted its program to open an additional class across three grade levels that serve as "transitional" classes designed to provide a supportive experience with dual language learning. The transitional classes offer students with the opportunity to learn both languages in one classroom throughout the day, whereas the typical DCB school program has students spending half the day in one language classroom and half the day in the other.

- b. Describe ways that your school ensures you recruit, enroll, and re-enroll students with disabilities and English language learners, along with your target population. What methods do you employ to ensure your curriculum is accessible to all students regardless of race, ethnicity and gender as shown through re-enrollment rates?

To ensure that the school is educating families of all backgrounds from high need communities the school's recruitment efforts centers in areas where these population of families live. The school participates in the Ward 5 school education fair, the language immersion fair, the Mary Center/Briya family fair, the Carlos Rosario education fair and more. The school hosts two open house events, and canvases in the neighborhood to spread the word about these events.

Additional recruitment efforts rely on family member word of mouth as many students who attend the school also have a connection to a neighbor, friend, fellow church member, etc who already attend DCB.

**Charter Amendment Application**  
**\*\*Please be sure to complete Part I**

In all of our school's recruiting effort we reinforce our school's mission to educate all children regardless of home language, or learning disability. The school prides itself on having a full continuum of special education services offered to students who qualify. Our language department educators, school therapists and service providers support all of our recruitment efforts by speaking to prospective family members about the full-range of services we provide all of our students based on their particular needs.

- 2.** Will the proposed enrollment ceiling increase cause the school to exceed the maximum occupancy load detailed in the school's certificate of occupancy? If so, when and how will the school address this?

The school will not exceed the maximum occupancy load detailed in the school's certificate of occupancy.

- 3.** Please include a completed enrollment matrix\* with your charter amendment application. Click [here](#) for enrollment matrix template, this document is also attached alongside this application.

*\*If requesting an amendment for more than one campus, please complete a separate enrollment matrix for each campus.*

*\*\*If school is not currently at Maximum Enrollment, please add columns to include all projected school years until maximum enrollment is expected to be reached.*