

# District of Columbia Public Charter School Board FY2018

**Agency** District of Columbia Public Charter School Board

**Agency Code** GB0

**Fiscal Year** 2018

**Mission** The D.C. Public Charter School Board's (PCSB) mission is to provide quality public school options for DC students, families, and communities by conducting a comprehensive application review process, providing effective oversight of and meaningful support to DC public charter schools, and by actively engaging key stakeholders.

## 2018 Strategic Objectives

Objective Number	Strategic Objective	# of Measures	# of Operations
1	Increase community engagement and parent education about school quality	5	2
2	Promote increased school academic quality through improved oversight	3	2
3	Ensure charter schools fulfill their roles as public schools serving all students	3	2
4	Improve fiscal and compliance oversight	3	1
5	Create and maintain a highly efficient, transparent and responsive District government.**	9	0
<b>TOT</b>		<b>23</b>	<b>7</b>

## 2018 Key Performance Indicators

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target
<b>1 - Increase community engagement and parent education about school quality (5 Measures)</b>									
Number of PMF Parent Guides distributed	<input type="checkbox"/>	4000	4000	27000	5000	5500	6000	11000	6000
Percent of charter school data available on www.dcpcsb.org, compared to SY2015-2016	<input type="checkbox"/>	10%	10%	15%	10%	15%	15%	17%	15%
Number of meetings with key city officials	<input type="checkbox"/>	Not available	Not available	Not available	Not available	Not Available	12	13	12
Number of Task Force Meetings PCSB attended	<input type="checkbox"/>	Not available	Not available	Not available	Not available	Not Available	18	42	18
Percent Increase in Social Media Followers	<input checked="" type="checkbox"/>	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure
<b>2 - Promote increased school academic quality through improved oversight (3 Measures)</b>									
Number of charter LEAs receiving 5, 10 or 15 year reviews	<input type="checkbox"/>	11	13	12	10	10	4	4	17
Number of Tier 1 charter LEAs with announced plans to expand or replicate	<input type="checkbox"/>	6	5	1	2	6	1	4	1

Number of qualitative site review reports	<input type="checkbox"/>	42	40	42	14	15	30	47	18
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**3 - Ensure charter schools fulfill their roles as public schools serving all students (3 Measures)**

Reduction in expulsion rate for the five schools that had the highest expulsion rate in the previous school year	<input checked="" type="checkbox"/>	Not available	Not available	Not available	Not available	New Measure	New Measure	15%	10%
Number of charter school campuses receiving an out-of-compliance warning from our Board for violating our Data Submission Policy	<input type="checkbox"/>	Not available	Not available	Not available	Not available	Not Available	3	6	3
Number of adult education focused meetings (eg. Board-to-Board meetings, workshops)	<input type="checkbox"/>	Not available	Not available	Not available	Not available	Not Available	6	7	2

**4 - Improve fiscal and compliance oversight (3 Measures)**

Number of Financial Audit Reports issued	<input type="checkbox"/>	1	1	1	1	1	1	1	1
Number of charter LEAs with weak financials receiving enhanced fiscal oversight from PCSB	<input type="checkbox"/>	5	7	7	5	8	5	12	5
Number of charter LEAs whose fiscal health improved as a result of oversight efforts	<input type="checkbox"/>	4	2	8	5	7	4	8	4

We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

**2018 Operations**

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
<b>1 - Increase community engagement and parent education about school quality (2 Activities)</b>					

AGENCY MANAGEMENT PROGRAM	Share resources and best practices with external groups	Maintain transparency with parents and stakeholders	Daily Service	0	1
AGENCY MANAGEMENT PROGRAM	Manage relationships with key groups and constituencies	Manage relationships with community members and stakeholders in order to increase awareness about public charter schools and continue to improve education throughout the district	Daily Service	0	2
TOT				0	3
<b>2 - Promote increased school academic quality through improved oversight (2 Activities)</b>					
AGENCY MANAGEMENT PROGRAM	Oversee all charter schools	Provide oversight to charter schools through reviews and our Performance Management Framework (PMF)	Daily Service	3	1
AGENCY MANAGEMENT PROGRAM	Provide strong supports to schools	Provide strong supports to schools in the areas of data, communications, new school launch and student support.	Daily Service	2	2
TOT				5	3
<b>3 - Ensure charter schools fulfill their roles as public schools serving all students (2 Activities)</b>					
AGENCY MANAGEMENT PROGRAM	Monitor each school's attendance and discipline.	Improve key measures of equity through the use of data	Daily Service	1	2
AGENCY MANAGEMENT PROGRAM	Oversee adult charter schools	Ensure adult charter schools are providing quality options to students by providing strong oversight in the form of student data validation, our Adult Performance Management Framework (PMF) and charter reviews.	Daily Service	0	1
TOT				1	3
<b>4 - Improve fiscal and compliance oversight (1 Activity)</b>					
AGENCY MANAGEMENT PROGRAM	Monitor each school's finances	Provide strong financial oversight to schools in an effort to improve and maintain charter school's financial health	Daily Service	0	1
TOT				0	1
<b>TOT</b>				<b>6</b>	<b>10</b>

## 2018 Workload Measures

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY2016 Actual	FY 2017 Actual
<b>2 - Oversee all charter schools (3 Measures)</b>					
Number of Qualitative Site Reviews	<input type="checkbox"/>	Not available	Not available	15	47
Number of Compliance Reviews	<input type="checkbox"/>	Not available	Not available	114	119
Number of school closings	<input type="checkbox"/>	Not available	Not available	1	0
<b>2 - Provide strong supports to schools (2 Measures)</b>					

Number of Public Charter School Applications Received	<input type="checkbox"/>	Not available	Not available	4	8
Number of School Openings (New Charters and New Campuses)	<input type="checkbox"/>	Not available	Not available	4	2
<b>3 - Monitor each school's attendance and discipline. (1 Measure)</b>					
Number of Compliance Reviews	<input type="checkbox"/>	Not available	Not available	114	119

## Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
<b>Manage relationships with key groups and constituencies (2 Strategic initiatives)</b>					
Engage actively across the city to find citywide solutions to education issues	Coordinate with other city agencies and key groups and constituencies to increase awareness of and support for PCSB and public charter school students, and support equitable delivery of health and safety services to students.	09-30-2018		1	
Increase awareness about public charter schools	Deliver effective communication and government relations, including promoting charter priorities, highlighting PCSB's role, liaising with community groups, and serving as a national authorizing role model	09-30-2018		1	
TOT				2	
<b>Monitor each school's attendance and discipline. (2 Strategic initiatives)</b>					
Develop and share discipline and attendance data for schools with similar populations to help reduce incidences of expulsion, long-term suspensions and truancy	<p>PCSB uses and will continue to use, facilitate file and data sharing amongst PCSB staff and with each charter local education agency (LEA). The PCSB HUB was launched this year and replaces SharePoint as our internal and external interface. The internal interface is what PCSB uses to store important documents, keep track of organizational goals, and test real-time discipline data reports before releasing them to LEAs. The external interface allows schools to view their enrollment, attendance, and discipline data in customized reports. For example, schools are able to view reports that display their suspension rate and how it compares to the suspension rate averages of charter schools that serve the same grade levels.</p> <p>PCSB will continue to create summary reports in the HUD meant to encourage schools to check that the data they submit are accurate and use these data to compare how they are performing in these areas relative to the sector average and schools that serve similar grade levels.</p>	09-30-2018		1	

Use data transparency to reduce incidences of expulsion, long-term suspension and truancy	In FY18 PCSB will continue to collect data from schools to inform policy, provide schools with sector-level trends, and ensure compliance of the applicable law. PCSB will also provide transparency to the public and stakeholders, and identify schools that may be outliers in regards to truancy, discipline, student populations served, and disparities in performance of subgroups within a school. These data are currently being shared with schools via PCSB's dashboards.	09-30-2018		1
TOT				2
<b>Monitor each school's finances (1 Strategic Initiative)</b>				
Continue Efforts to improve fiscal monitoring of charter schools, publishing a Finance Audit Review report for Fiscal Year 2017 that provides clear indicators of charter school financial health	Public charter schools are required to submit annual financial audits performed by PCSB-approved independent auditors. PCSB reviews each school audit. Additionally, PCSB reviews key financial ratios of all schools it oversees, comparing these ratios with industry standards of health. In January 2011, PCSB established the Audit Management Unit (AMU) to enhance its charter school financial oversight. The AMU consists of three District agencies with responsibility for aspects of charter school finances: PCSB, the Office of the Chief Financial Officer (OCFO), and the Office of the State Superintendent of Education's (OSSE) Office of Charter School Financing and Support.	09-30-2018		1
TOT				1
<b>Oversee adult charter schools (1 Strategic Initiative)</b>				
Enhance Adult Education oversight	PCSB will continue to work on improving its Adult Education oversight by participating in adult education task-force meeting and improving indicators on the Adult PMF.	09-30-2018		1
TOT				1
<b>Oversee all charter schools (1 Strategic Initiative)</b>				
Conduct rigorous 5, 10 and 15-year reviews of DC charter schools	PCSB will complete rigorous reviews of schools in their 5th, 10th or 15th year of operation, ensuring that low-performing schools, according to our PMF, take one or more actions to improve performance or close. Rigorous reviews will include Qualitative Site Reviews (QSRs); review of academic and non-academic performance, finance, and compliance indicators; as well as assessment of performance against the goals and academic achievement expectations of a school's charter.	09-30-2018		1
TOT				1
<b>Provide strong supports to schools (2 Strategic initiatives)</b>				
Reduce LEA reporting burden	Assess data and document requests and implement initiatives to reduce LEA reporting burden	09-30-2018		1
Encourage high performing schools to replicate	Increase high-quality seats and reduce low-quality seats by attracting new operators and encouraging high performing operators to replicate with a focus on high need areas	09-30-2018		1
TOT				2

<b>Share resources and best practices with external groups (1 Strategic Initiative)</b>					
Improve transparency around PCSB's authorizer work, by improving internal processes and increasing amounts of data on public charter school performance, equity and finances	PCSB plans to evaluate its processes to ensure transparency and PCSB also plans to post increasing levels of data relating to public charter school performance on its OpenData portal (www.data.dcpcsb.org), including comprehensive discipline and attendance data, test score data, our performance management framework and the results of our annual FAR.	09-30-2018			1
TOT					1
<b>TOT</b>					<b>10</b>

Created on Dec. 15, 2016 at 3:17 PM (EST). Last updated by [Katz, Lia \(EOM\)](#) on June 6, 2017 5:49 PM at 5:49 PM (EDT). Owned by [Katz, Lia \(EOM\)](#).