

Section A1. **Enrollment Ceiling Increase**

***ONLY complete this section if applying to amend Enrollment Ceiling Increase:**

A school should apply for an enrollment ceiling increase if it plans to offer more spaces in the next fiscal year and wishes to be paid for the additional students. A school does not need to apply for a change in enrollment ceiling if it is offering the same total number of spaces but not in the exact grade levels it determined through its Schedule I. If applying for an enrollment ceiling increase, please be sure the school meets the criteria listed in the [Enrollment Ceiling Increase Policy](#). Failure to meet the criteria may result in denial of your charter agreement amendment request.

Note: Schools that do not meet all criteria outlined in DC PCSB's Enrollment Ceiling Increase Policy may be asked to provide additional information, such as the following:

- *Assessment data other than PARCC (e.g. WIDA, NWEA MAP, IEP goal mastery, etc.)*
- *School's response to resolving the issue(s), including steps already taken to improve the issue*
- *Any other information that provides context regarding missed criteria*

1. Why is the school seeking this enrollment ceiling increase? How does the school know there is demand for this expansion? How does the scope, pace, and need for the enrollment ceiling increase align with current demographic and growth projections in the city (such as the projections found in this [study](#)).

In our first year of operation our total UPSFF was 130 students but our ceiling was set at 120 so we did not receive funding for the additional 10 students. We project to have around the same number of students this year and thus would like to increase our ceiling by a de minimis amount of 6 students (or 5%). TFPPCS held its lottery on August 7th and between returning and new students, 143 adults were eligible to complete enrollment. Additionally, 32 students were placed on the waiting list and will be enrolled if space becomes available. Also, since August 7th an additional 37 adults have filled out an application of interest in TFPPCS's classes. According to the 2017 analysis on charter programs, need and growth, there is a demand for additional charter seats for adult students especially those living in Wards 1 & 4. TFPPCS is located in Ward 1 and a majority of its students live in Wards 1, 4, & 5.

2. DC PCSB will review the school's enrollment trends over the past 3 years. What patterns are we likely to find? Is there any context you can provide to explain your current enrollment patterns?
 - a. Describe the impact your school's enrollment ceiling(s), certificate of occupancy, and waitlist/vacant seats have had on your recruitment and program growth.
 - b. Describe ways that your school ensures you recruit, enroll, and re-enroll students with disabilities and English language learners, along with your target population. What methods do you employ to ensure your curriculum is accessible to all students regardless of race, ethnicity and gender as shown through re-enrollment rates?
 - a. As mentioned earlier, TFPPCS is only in its second year of operation. In its first year, 130 students were UPSFF eligible and we received funding for 120 students. TFPPCS students are not all in the building at the same time as we have 4 different schedules for classes allowing us not to exceed the**

maximum of 60 people in the building at any given time according to BZA Order and COO.

b. A majority of TFPPCS students are English Language Learners but less than 5 of them are under the age of 22 and therefore most do not qualify as ELLs. TFPPCS has opted out of IDEA funding. We do, however, accommodate students with disabilities to the best of our ability by offering classroom modifications, accessibility, and referrals to OSSE's Access for Success program. For the 2019-20 school year we have 80 students reenrolling from 2018-2019. Recruitment for new students is mainly by word of mouth and from collaboration with partner agencies.

3. Will the proposed enrollment ceiling increase cause the school to exceed the maximum occupancy load detailed in the school's certificate of occupancy? If so, when and how will the school address this?

TFPPCS students are not all in the building at the same time as we have 4 different schedules for classes allowing us not to exceed the maximum of 60 people in the building at any given time according to BZA Order and COO. We are looking into the possibility of adding additional space to our current building for years 3 and 4 where we are scheduled to enroll 140 students. By year 5 we will need an additional space to accommodate the 175 students we are scheduled to enroll.

4. Please include a completed enrollment matrix* with your charter amendment application. Click [here](#) for enrollment matrix template.

**If requesting an amendment for more than one campus, please complete a separate enrollment matrix for each campus.*

***If school is not currently at Maximum Enrollment, please add columns to include all projected school years until maximum enrollment is expected to be reached.*