



DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD

Charter and/or Charter Agreement Amendment Application

Part I: General Information

All applicants must complete this section

SUBMITTED BY: **Lee Montessori Public Charter Schools**

SUBJECT: **Charter Amendment Request for:** (Mark all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Enrollment Ceiling Increase | <input checked="" type="checkbox"/> Name Change – Campus or Facility |
| <input type="checkbox"/> Program Replication of Grades Served | <input type="checkbox"/> Campus Reconfiguration |
| <input type="checkbox"/> Grade Level Expansion (Single Grade) | <input type="checkbox"/> LEA Status for Special Education |
| <input type="checkbox"/> Grade Level Expansion (Grade Band) | <input type="checkbox"/> Special Education Enrollment Preference |
| <input checked="" type="checkbox"/> Additional Facility or New Location | <input type="checkbox"/> Governance Structure |
| <input type="checkbox"/> Goals and Achievement Expectations | (Bylaws, Articles of Incorporation or Management) |
| <input type="checkbox"/> Mission or Education Philosophy | <input type="checkbox"/> Graduation Requirements |
| <input type="checkbox"/> Curriculum, Standards or Assessments | <input type="checkbox"/> Competency-Based Learning Application |

SUBMISSION DATE: **4/19/2019**

SCHOOL BACKGROUND

Please address the following questions in their entirety. This information provides helpful background to the DC PCSB Board as it reviews these requests.

Overview of School Performance

1. Provide the following information about your Local Education Agency (LEA) by campus:
 - a) Campus name(s) and location(s): **Lee Montessori – Brookland, Lee Montessori – East End**
 - b) Year opened: **2014, 2019**
 - c) Grade levels served (Currently and at maturation of charter agreement, if applicable): **PK3-6 in 2019-20, PK3-PK4 in 2019-20**
 - d) Date that charter will be eligible for possible renewal: **2024**
2. Please select the performance indicators below that describe the school's current performance*: (Mark all that apply)
 - ☒ Currently rated Tier 1, or met at least 2/3 of targets on the most recent PK-only PMF or Alternative Accountability Framework.
 - ☒ School is not currently under corrective action.
 - ☒ Has historically met enrollment projections w/in 80% of target.
 - ☒ School has been in operation for 3+ years.
 - ☒ School is currently accredited. **May 2021**

*If the school has multiple campuses or varying PMFs, please describe the academic performance of each campus here: **Tier 1 in Brookland, EE is n/a**

Disclaimer: While processing this application, DC PCSB staff may contact you later to request additional information for the Board's consideration. By submitting this application, you agree to cooperate with DC PCSB staff to ensure your application is processed in a timely manner. For questions, please contact DC PCSB staff person Laterica (Teri) Quinn at (202) 328-2660.

PROPOSAL

Lee Montessori Public Charter School submits to the DC Public Charter School Board this application to amend its charter agreement by changing the item(s) selected above. If approved, this amendment will be effective on_____, 20_____ (*leave blank if this has not been determined*).

1. Please provide details on the selected amendment(s) above and describe the requested change(s), including the school's rationale for the proposed changes. Describe any planning that is already underway to prepare for the proposed amendment.

Following up on our approved Enrollment Ceiling Increase, Lee Montessori has entered into a one-year lease agreement with the Charter School Incubator Initiative d/b/a Building Pathways for approximately 86,800 square feet located at 2501 Martin Luther King, Jr. Avenue, S.E., Washington DC 20020.

2. How will the proposed amendment(s) support or enhance the school's mission?

The space will allow us to effectively operate our East End campus.

3. While considering this amendment request, DC PCSB staff may review the school's history of board actions, DC PCSB audits, community complaints, enrollment trends, and any relevant data used by DC PCSB to monitor equity in schools. Please describe any DC PCSB audits, notices of concern or other board actions issued against your school in the past 3 years. What was the outcome? Please explain what steps, if any, you've taken to address the concerns that prompted a DC PCSB audit, board action, or community complaint.

Not applicable.

4. DC PCSB will review the school's Financial Audit Reviews (FAR) and current financials to determine the fiscal health of the organization. If applicable, describe how the proposed amendment will impact the school's finances. Explain any anticipated expenses for the proposed changes and how the school will finance them. *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Name Changes and Graduation Requirements. If not applicable, write N/A.]*

Note: *If applicable, in addition to your narrative please attach a proposed [5-year Operating Budget](#).*

The lease agreement is based on 100% of our per pupil allowance. It is a full-service lease, with all renovations, maintenance, and janitorial services included in the lease payments. Given this, we will be able to implement our academic model using our foundation and other general operating revenues.

Note: 5-year Operating Budget provided with ECI application

5. How has the school informed its external stakeholders (e.g. local ANC commissioners, neighbors) and internal stakeholders (e.g. staff, parents) of the proposed amendment(s)? Please attach any written communication (e.g., meeting minutes). Describe any notable support for or opposition to the proposed amendment(s). If concerns have been brought to your attention, how do you plan to address them? *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Graduation Requirements and Competency-Based*

Learning Credits. If not applicable, write N/A.]

We have reached out multiple times to the local ANC, as well as attended numerous community events in Ward 8, including the Ward 8 Education Council, numerous community events, etc. We will continue to pursue this strategy, as well as reaching out to intermediaries/connectors to ensure that the ANCs and others in the community are supportive.

6. When did your school's board approve the proposed amendment(s)? Please attach minutes from the meeting and vote results.

Minutes from February 2019 Meeting

- Roll Call
 - Dominique
 - Eric
 - Lorraine
 - Marimba
 - Djahna
 - Chris
 - Megan
 - Darien
 - Alex
- **Motion:** Based on the terms outlined in a draft lease presented on February 27, 2019, the Board is empowering Head of School Chris Pencikowski to negotiate and sign a one-year lease agreement with Building Pathways for space in the Birney School.
Discussion:
 - Review of key lease terms
 - One-year duration (July 1, 2019 thru June 30, 2020)
 - Rent is pegged at our enrollment ceiling (88 students) times the per pupil facilities allowance.
 - The agreement outlines the changes we need to make the space appropriate for our classrooms, though I am not sure that BP will agree to all of them.
 - Discussion of next steps in terms of community outreach
Vote:
 - Motion by Dominique
 - 2nd by Marimba
 - Unanimous voice vote
 - Affirmative proxy votes from Catharine Bellinger and Bonnie Beste